



## NORTHEAST HERS ALLIANCE

Board Meeting

June 11, 2008

**Attendees: Kevin Stack, Kevin Harrison, Robb Aldrich, Glenn Haynes, Frank Migneco, Jim Hammel, Mark MaGrann, Peggy MacLeod**

1. Review of Minutes of the Board Meeting of May 14, 2008. Frank motioned, and Kevin S seconded to approve the minutes. Motion passed.
2. Reports of Officers and Standing Committees
  - Treasurer: Frank reviewed the May Treasurer's report. Frank reviewed the outstanding invoices that need approval. Kevin Stack motioned and Robb seconded to approve the payments, and motion passed.  
  
The CPA Mike Freedman lowered his fees because our materials were more organized than previous years. Mike Freedman would be on our call next month. F will move over some funds between now and the July call
  - Peggy provided her monthly Staff Report. Board requested posting quizzes and previous presentations online. Board member mentioned that a few people are having difficulty getting the emails, and it could be because of spam filters. Peggy was asked to call John Howell again to ask him to cash the training refund check from Nov '07.
3. Unfinished Business
  - Monthly training topics. The Board was polled whether or not to hold a July conference call, and the Board consensed on having a vacation month.
  - Robb heard presentation on making modular more similar to manufactured homes. The approach would include allowing only a portion of the homes to be tested and inspected. He doesn't know what the status is with RESNET. This related to a member (Pete Vargo's) objections to the way modular inspections are currently done. PA college of technology will be able to train factory superintendents to be able to work out the TBC to certify the units as they come out of the factory. One issue with two story is the double band joist - which may not meet code because it's hard to insulate. He talked with Mike DeWein about this issue. If these standards are in flux, maybe it's not a good time to do a conference call on the subject. Jim will ask Bob Kahabka and Rick Terry from the college about whether it's a viable topic for September. Jim brought up what 2000 in Canada is doing to certify in the factory then verify on site.
  - Peggy send separate email asking Board for ideas, for instance, Mike Dewein all on his own?
  - Dues & Revenue Plan '08
  - NYSEDA Membership update. Kevin will contact John Jones, and Frank offered to call some folks too.
4. New Business

- ACI collaboration with upcoming conference & 1 day pre-conference training (Machal Forbes joined our call to help work out the details of ) We would be “bronze” sponsors. NJ - Sept 9-10, our training would be Mon 8th. NE is 8th - 9th. Peggy will check with Bruce Harley on his availability to do advanced REM/Rate training.
- The Board agreed to work with ACI for both events. We hesitated on the amount of food last time, but the meeting was well attended.
- When do we need to advise ACI what the programs will be? ACI will start working on the brochure next week. If we can have language to them by June 26.
- Kevin made a motion to allow Peggy to contact Bruce and move forward, the motion was seconded by Jim H, and approved.

#### NAHB Verifier Training -

- Jim reported that NAHB prefers to have an online class, not a classroom. How many more hours would it take to verify a green home? Mark MaGrann said it may be about 2-4 more hours onsite to verify an NAHB home (it depends on house, of course). NAHB talked to a number of raters across the country who agreed with this estimate. Errors and omissions insurance may not be good enough to be a verifier. Professional engineering firms have E&O insurance, so they don't need additional insurance. Kevin was told by NAHB that in addition to his rater insurance, he had to secure another policy to be a green verifier, worth over \$1,000.
- The 19<sup>th</sup> of June is green verifier training online. Mark will provide Peggy with the information
- Proposed change to the refund was discussed. Frank says we already have the correct language, as long as we define “deposit”
  - Thirty or more days prior to class: 100% of the deposit will be refunded
  - Between 15 and 29 days prior to class: \$300 of the deposit will be charged, but may be applied to a future class if requested
  - 14 days or less prior to class: the deposit is not refundable”
- Have some wording that with an extreme case the Board will consider a refund. Mark will send language to Peggy.

PA is looking to offer BPI training.

Cardboard Covers - people do look at the standards. Board suggested waiting for Adam's decision and to not keep changing our minds - go with it as long as it works. Motion made “If Adam is comfortable with ability of binder to meet students needs we will use it. Robb seconded. Motion was passed with no abstentions.