**Minutes for September 10th, 2013 NEHERS Board**

**Time: 3.00 pm Web link:** https://global.gotomeeting.com/join/801830933

Or, call in using your telephone.

Dial +1 (805) 309-0027 Access Code: 801-830-933 Audio PIN: Shown after joining the meeting

Meeting ID: 801-830-933

Attendance: Peter Harding, Lois Arena, Laurie DiDonato, Emelie Cuppernell, Toni Lisanti, Mike Browne, Enoche Lenge, Matt Dudley, Eurihea Speciale (late), Bruce Bennet (late)

Announcement/Reminder

* Appoint Nominations Committee
  + Lois, Peter

Secretary’s Report (Emelie)

* Approval of minutes of last meeting
  + June & July – motion by Peter, second by Lois , approved

The registered agent address is only to be used for things sent from the state of VT directly to the agent, any other mailings will be returned to sender

* + This is only listed with the VT secretary of state website

Treasurer’s Report *(Lois)*

* Financial update
* Payables authorization - not much to approve this month Motion by Lois second by Peter, approved $1,495.63.
* Separate account for Manual funds – update
* Cassandra has moved on from Sierra, Jasmine is now who we will be dealing with NEHERS account
* Attempting to get a separate account, had address problems originally
* Currently 3-4 addresses currently circulated, we are consolidating this down to one central address, this address will be used on checks, and all mailings.
* Lois is only treasurer for the next few months, so using her address is not ideal, it makes the most sense for this to be Laurie’s address

New Discussion Topics

* RESNET Board of Directors election nominations
  + Mike Browne volunteered to run in the provider category
* Meet the candidates webinar to be only a recording that members can listen to
  + Allows NEHERS to run additional technical webinar each year
  + This will give us the opportunity to hold more webinars, “meet the candidates” is typically low attendance, so we will hold a regular webinar in December
  + Meet the candidates could be a recorded option to listen to on the website, this would not allow participation, an additional separate webinar (not at the regular webinar time) would be a better idea

Training Committee *(Bruce) – not in attendance*

* Rater Training Update
* Fall 2013 training class status *(Laurie)*
  + *CT location set, early November (0 currently registered)*
  + *Looking for Eastern MA 1st week in October (4 registered, early registration came and went)*
    - *Enoch will send out another marketing campaign*
    - *Laurie has been calling and emailing a lot to promote*
* *ENERGY STAR has dropped but still high demand for HERS ratings, competitors include EnergyLogic, Clean Edison, Everblue, Saturn Online*
  + What edge do they have? Shorter courses, cheaper fees, better marketing
  + Online prep pre training to shorten classroom time?
  + NEHERS has not made any money on trainings in 2013\*\* This is an issue given that it is one of biggest revenue drivers for the Alliance
  + Committee is considering multi-tiered training approach to allow attendees to select certain portion of the training along with online modules to support
  + Field portion could be signed up for separately
  + Offer free retake of test if student fails?
  + Get everyone together for another Alliance meeting? Alliance needs a plan to “get things done” This could be done during the ACI NY regional training February 11-12 in Saratoga Springs
  + Sell manual to code officials?
  + Add on admin assistant to help expand/develop
* This is a serious topic; the Alliance has made NO money on trainings this year!
* Broaden training offering beyond Rater training? Code compliance training? Rating application training?

Professional Development Update *(Enoch)*

* Future topics
  + Heat Pumps
  + Insulation (BIBS)
  + Regulation/deregulation
  + Sampling/MF Interim Guidelines

Membership Committee *(Peter)*

* Membership status
  + Committee meeting summary

Communications Committee *(Matt)*

* Update on membership selection
* Meeting update

Technical Committee *(Tony)*

* Tech committee/PM update on the manual for BOD members
* Manual funding update status
  + Budget
  + Interviews
    - PM
    - Editor
  + NYSERDA/CSG
* Funds update *(Laurie)*
  + CT received, all money in bank

Code Committee *(Mike B)*

* Meeting summary
* MA code developments

QAD Committee *(Emelie)*

* QAD email/hotline
* Developments
* RESNET is currently doing major overhaul on chapter 9, second round of comments/changes now underway

Other Business

* NEHERS Core Strengths
  + Trainings have been challenging to fill. What do we do?
  + Monthly webinars
  + Training Manual – how to market?
* Board & Committee time commitments – Laurie compiling info for discussion
* 2013 goals and priorities
  + Revisiting 2012 retreat notes and ideas – September meeting
  + Suggestion to hold one again this year?
    - Coincide with an event, possibly ABX, or ACI NY?
  + Budget for 2013/2014
    - Peter volunteered to assist, looking for another volunteer
  + Projecting growth, staffing projection, using subcontractors for specialized ongoing projects
  + Website maintenance, updates, etc.

Motion Peter, second Emelie – adjouned.