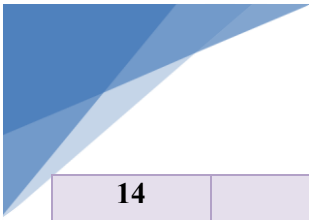




Meeting Logistics & Information

Date	Wednesday, January 17 th , 2024	Attendees
Time	9:00am-11:00am	Betsy Ames, Chris Mazzola, Cindy Zeis, Joe Rando, Jonathan Harrison, Nicole Burger, Mike Turns, Mike Browne, Kaitlyn Mitchell, Joel Martell (late) and Keegan Ebbets (late)
Meeting Type	NEHERS Alliance – Board Meeting	Non-Attendees
Facilitator	Chris Mazzola	Nick Jones

Meeting Motions			
<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To approve December minutes	Motion – Cindy Second – Mike Turns	6/0/2
2	To approve AP for \$12,212.40	Motion – Chris Second – Mike Turns	6/0/2
3	To nominate Cindy to President for NEHERS Board 2024.	Motion – Chris Second – Joe	7/0/1
4	To nominate Nicole to Vice President for NEHERS Board 2024.	Motion – Chris Second – Cindy	7/0/1
5	To nominate Joe R to Treasurer for NEHERS Board 2024.	Motion – Chris Second – Mike T	7/0/1
6	To nominate Kaitlyn to Secretary for NEHERS Board 2024.	Motion – Chris Second – Jonathan	7/0/1
7	To nominate Nicole and Joel as co-chairs of Embodied Carbon committee	Motion – Chris Second – Mike T	7/0/1
8	To nominate Mike T and Joel as Energy code committee co-chairs for 2024	Motion – Chris Second – Cindy	7/0/1
9	To nominate Keegan to stay on as Professional Development Committee Chair for 2024.	Motion – Chris Second – Joe	8/0/0
10	To nominate Jonathan to stay on as QAD Committee Chair for 2024.	Motion – Chris Second – Cindy	8/0/0
11	To nominate Cindy and Mike B as Standards committee co-chairs for 2024	Motion – Chris Second – Jonathan	8/0/0
12	To nominate Joe to stay on as Training Committee Chair for 2024.	Motion – Chris Second – Cindy	8/0/0
13	Motion to approve DEI statement and put it on the NEHERS website.	Motion – Cindy Second – Joe	8/0/0



14	Motion to adjourn	Motion – Chris Second – Jonathan	8/0/0
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Roll call:

- Executive Director: Betsy Ames
- 2023 Board: Chris Mazzola, Cindy Zeis, Joe Rando, Jonathan Harrison, Nicole Burger, Mike Turns, Keegan Ebbets, Nick Jones, and Kaitlyn Mitchell
- 2024 New Board Members: Mike Browne, Joel Martell

Present (quorum = 5): Chris M, Cindy Zeis, Mike Browne, Jonathan Harrison, Nicole Burger, Kaitlyn Mitchell, Mike Turns, Joe Rando, Keegan Ebbets

- Late: Joel Martell, Joe Rando, Keegan Ebbets
- Absent: Nick Jones

ADMINISTRATIVE ITEMS

- Vote on minutes from December (Kaitlyn)
 - ❖ Cindy motions to approve December minutes, Mike Turns seconds, all in favor.
 - Mike Brown and Joel abstain.
- Vote on AP for December (Joe)
- Betsy's hours, Brenda's final invoice, GDS invoice for utility cost inputs, IT and website stuff, accounting rates and Lindzie's first invoice
- ❖ Approve \$12, 212.40, Chris motions to approve AP for December, Mike Turns seconds, all in favor. Mike and Joel abstained.
- Welcome to new / returning board members: Betsy
 - Roles and responsibilities of board members.
 - Please send photo for website (if haven't already)
 - Please check bio on website
 - Please verify contact info for internal board list
 - Google folder for 2024:
<https://drive.google.com/drive/folders/16dfuq9y0mE45q0av4Xnz50zLiNrQGsi6?usp=sharing>
 - Meeting time at 9am still works for everyone.
 - Will start using Teams for file storage and meeting times.
- Joel said National Grid blocks Go To so we will switch to Teams for Board meetings so we will continue using Go To for webinars.

ELECTION OF OFFICERS AND COMMITTEE CHAIRS:

- President
 - ❖ Chris nominates Cindy as President, Joe Rando seconds. Cindy accepts. All in favor. Cindy abstains.
- Vice President
 - ❖ Chris nominates Nicole as VP for 2024 Board, Cindy seconds. Nicole accepts. Nicole abstains. All in favor.
- Treasurer
 - ❖ Chris nominates Joe to remain as Treasurer, Mike T seconds. All in favor. Joe Rando abstains.
- Secretary



- ❖ Chris nominates Kaitlyn to remain as secretary, Jonathan Harrison seconds. Kaitlyn abstains.
- Embodied Carbon Committee
 - Currently Nicole and Andy co-chair.
 - ❖ Chris nominates Nicole and Joel as co-chairs. Mike T seconds. (Andy is also a co-chair but he is not a board member so 3 co-chairs.) All in favor.
- Energy Codes Committee
 - ❖ Chris nominates Mike T and Joel as Energy code co-chairs. Cindy seconds. All in favor.
- Manual Committee (not active)
 - We're looking to hire a technical director at the Technical Director would oversee the manual revision.
- Membership Committee (same as President)
- Professional Development Committee
 - ❖ Chris nominates Keegan as 2024 PD committee chair. Joe seconds. All in favor.
- QAD Committee
 - ❖ Chris Nominates Jonathan to remain in that position as chair for 2024. Cindy seconds. All in favor.
- Standards Committee
 - ❖ Chris nominates Cindy and Mike B to be co-chairs. Jonathan seconds. All in favor.
- Training Committee
 - ❖ Chris nominates Joe to remain as chair of the Training committee for 2024. Cindy seconds. Joe accepts. All in favor.

TRAINING COMMITTEE (Joe)

- Meeting with PSD about WI student(s). WI student withdrew from training.
 - In the future, for the numbers work to cover that third trainer we'd need about 2 students from WI, there's also an option to just have them pay for the online component, and the exams, and then let PSD sort out the training piece.
- Winter 2024 Training:
 - Online: January 22- February 2
 - Field: February 12-6
 - Low enrollment as of 1/3/24 when we met, had 7 full registrations and 1 online only, needed 12 to break even.
 - May need to do Early Bird Discount to ensure that we get better enrollment next session.
 - Review of Scholarship Applications. Not awarded due to low enrollment.
 - Site has been finalized for Worcester, MA. Looking for field houses.
 - Filed houses in process.
 - Final total registrations as of 1/8/24 (16 full and 1 online only). We did break even.
 - Money to award the next scholarship.
- Implementation Grant due January 19th
 - So the Implementation grant is going to include request for funds for the technical director, additional years of funds for Lindzie's position, curriculum development for RFI Modeler and HERS Rater curriculums, manual revisions, all of those kinds of things that we had been talking about for the workforce development grant that then got pulled out of that in the contracting.
- Grant: [MassCEC: Equity Workforce Planning and Capacity Grants](#)
 - TREMCO - Dates for speaking engagement Jan/Feb (Nicole/Chris)
 - Betsy onboarded Lindzie last week of the year/ the first few weeks of January.
 - Had 3 additional applications for the position. Emailed position is filled.



- Working on Mentorship Program Intake Procedure/Requirements, Publicity Pieces (Rack Card/Website), and MOUS for Recruitment, Wrap-Around, and Job Placement
 - There have been some database upgrades that are happening to allow us to categorize additional groups of people in the database. Like historically, it's only been like Raters and Providers, and Trainers and Associates.
 - Jonathan is working on giving us functionality that we're going to be able to track RFIs, modelers, perspective people, publicity contacts.
 - The big thing that's changing is that we are linking the database to Constant Contact, which is an email software system.
- Launch publicly to pilot in February. April 1st is the start of the mentorship program. 5 candidates will be working in the spring.

❖ Cindy motions to approve DEI statement and put it on the NEHERS website, Joe Rando Seconds.

STANDARDS (Cindy)

Open for Public Commenting:

- RESNET: There is quite a bit to look at on this one. Please feel free to bring to the table or send over any comments you may have prepared.
 - 301-2022 Addendum C: <https://www.resnet.us/about/standards/resnet-ansi/draft-pds-01-resnet-icc-301-2022-addendum-c-202x-interim-updates/> - **Open through 01/29/2024.**
- ENERGY STAR
 - Certification System Quality Assurance Quality Control Enhancements: We can reserve this conversation for just the QA Committee if we want. There could be significant impacts to Raters, so I wanted to at least mention it here as well.
 - https://www.energystar.gov/partner_resources/residential_new/stakeholder_feedback
 - **Open through 02/09/2024** (recently extended – stakeholder feedback and other documents have not been updated to reflect the extended deadline)

QAD (Jonathan)

- Did meet in December.
- Will be meeting on January 25th to discuss the Energy Star item above.

WEBINARS (Keegan)

- 2023
 - **January 24th: Timber HP (Sponsor)**
 - **February 21st: PHIUS Prescriptive Path** - Isaac Elneccave and Tony Lisanti
 - **March 13th: Electrification (Title TBD)**- Mike Duclos
 - **April 10th: PHIUS Multi-Family** - Isaac Elneccave and Tony Lisanti
 - **May:**
 - **June:**
 - **July:**
 - **August:** (skip)
 - **September:**
 - **October:**
 - **November:**
 - **December:**
- **Please forward so we can good attendance on our webinars.**
- **If folks have thoughts or suggestions for things you would like to see us do for webinars this year, Betsy is always open to subject such suggestions.**
- **Cindy- outlining public commenting and consensus standards in general. Possible webinar in the future.**



MEMBERSHIP AND COMMUNICATIONS (Chris)

- Year-end renewals – In Process
 - **There is a 10% discount if members pay by the end of January for organizations renewing.**

ENERGY CODES (Mike T)

- How to build up group attendance.
 - **Meeting more often than quarterly. Make it every other month.**
 - **Getting more engaged in IECC process.**
 - **Tony Lucentis wanted to get more involved with some of the building Code Official associations.**

EMBODIED CARBON (Nicole)

- NESEA- Boston – Accepted, "The Carbon Trifecta: Embracing Equity and the Zero Carbon Community"
- SDC 1600 Time of Use Standard by David Goldstein – Mike Browne will join.
- Promotion of the MassCEC initiative thru NEHERS – Tabled
 - **Discussion of how to promote the 100 homes study was tabled.**
- RESNET Items:
 - Standard Development Committee – update (Chris Magwood)
 - Technical Sub-Committee – update (Chris Magwood)
- Mass Save Embodied Carbon Energy Services Provider Pitch
 - National Grid Pilot- Meeting with Joel 12-6-23
 - **How embodied carbon could fit into utility programs that we as we tend to shift away from energy savings to more decarbonization.**
 - Presentation to Outer Cape Climate Action by Nate 12-12-23
- Funding for Software Integration/Workflow
 - MassCEC Grant Paperwork is in process.
 - MOU/SOW Ekotrope and other partners.
- Materials Embodied Carbon Workflow – Status Update – Andy
 - **go slowly with that in terms of aligning what the standard and potentially aligning with anything National Grid is doing.**
- BEAM naming protocol for MA users – Chris Magwood
- Speaking Opportunities:
 - 2024:
 - **February 13-14** Clean Energy for Homes Conference & Trade Show- Saratoga Springs, NY (missed the proposal deadline)
 - **February 29- March 1** [NYS Green Building Conference](#). **Chris Magwood**
 - **March 19-20-** NESEA- Boston – Accepted, "The Carbon Trifecta: Embracing Equity and the Zero Carbon Community".
 - **May 1-2, 2024** RESNET Policy Forum in DC, **maybe just attending, not presenting**
 - **May 21-23, 2024** Getting to Zero Forum in Charlotte - Andy
 - <https://gettingtozeroforum.org/about-the-forum/>
 - **Proposal Submitted-**
 - **June 20-21, 2024** CLF Boston, EC Summit,
 - **Tentatively, not accepting proposals yet.**
 - EBBA – Utah- Magwood is going. Good to target for presenting.
 - Boston Society of Architects (BSA) – (Chris- Fall 2023 or 2024)
 - Building Performance Association Session – Andy?



- Boston Architectural College- Nicole
- MF Peer-To-Peer Network (monthly)- Nicole
 - Thanks, Chris, for a good year and time on Board as President
- ❖ Chris motions to adjourn, Jonathan seconds. Motion passes.