

Minutes for April 21st , 2015 NEHERS Board

Time: 1:00 pm **Web link:** <https://global.gotomeeting.com/join/122221509>

April Folder on Google Drive:

<https://drive.google.com/folderview?id=0Bwy0CbWeaS4kfldsZE5xRUdJTE5lSFVFMmJnQVpxeGt4UIBQWHktRjRqMkhxUGYwamVQTm8&usp=sharing>

Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Dial +1 (805) 309-0033

Access Code: 122-221-509

Audio PIN: Shown after joining the meeting

Meeting ID: 122-221-509

- ❖ **Attending:** Bruce Bennett, Emelie Cuppernell, Peter Hubbe, Mark Hutchins, Tony Lisanti, Doug McCleery, Mark Newey
- ❖ **Absent:** Brenda Watson, Frank Swol

- ❖ **Announcement/Reminder**
 - Committee Charters – Energy Codes not completed yet, Training Committee not updated yet, Manual and Standards Committee are completed.

- ❖ **Secretary's Report**
 - Approval of minutes of March 2015 meeting – need to be sure to indicate which Mark in the minutes. Motion to approve with these edits by Doug seconded by Mark H. approved unanimously. Emelie Abstained.
 - Vermont Biennial Report – completed
 - There was discussion on whether Laurie should become a signatory- it would make certain routine forms like the Biennial reports, or W-9 forms for payments easier to complete. Should this be done on a case by case basis, or should the Board give her overall approval. The Board would like to know about what she is signing, but it would be beneficial for her to have some kind of official status for external scrutiny. Motion made by Mark Hutchins: Laurie DiDonato is approved to sign documents on behalf of NEHERS, after obtaining Board approval. Seconded by Mark Newey, approved unanimously.
 - NJ Annual Report – Emelie moved to approve Laurie to complete and sign the NJ annual report. Seconded by Peter, unanimously approved.

- ❖ **Treasurer's Report (Mark Newey)**
 - Bank signature transition not complete yet. Manual account has been switched but not main account. Both accounts will be Non-profit interest-bearing checking accounts. Can have up to 300 transactions per month.
 - Accounts payable authorization – Make sure to send all invoices to Mark and put them on Google Drive. Mark N. made motion to approve payment of accounts payable totaling \$8455.54. Emelie seconds. Approved unanimously.
 - Financial update- Discussion of finances compared to last year.

- Website charges that relate to the manual are being tracked from the past year, so we will make a transfer of total from the manual fund. Future invoices will be handled by writing separate checks from manual and general account as needed.
- Taxes- Emelie received and signed, made a few changes, is waiting to hear that they were successfully file.

❖ **Training Management (Bruce Bennett)**

- Rater Training
 - Finished Spring training- profit of a little under \$1700 – 7 full students and 3 online only
 - Student complaint about RESNET test- specifically about not being able to see what he got wrong. Discussion about sending feedback to RESNET on lack of test results. It was decided the Alliance would not send feedback.
 - Next one is June 1st -12th
 - BER delivery, 3 straight weeks – one person signed up.
 - September 28th – October 9th
- Training committee hasn't met yet
- Other Trainings to consider – send survey to gauge interest?
 - **WaterSense**
 - Half Day training to become “verifier”
 - Can we offer this without being a WaterSense Provider? This is needed- CSG has a certified trainer on staff. PSD is also in the process of becoming a provider.
 - Half-day training- could be online
 - **Nate Testing Organization**
 - RESNET is pushing this
 - **ICC Training [Code Committee]-** RESNET is pushing this also.
 - Send out a survey to members. Discuss in the Training Committee.
 - May be a need for a different committee that includes trainers, as they are excluded from current committee because they can bid on Rater training RFPs.

❖ **Manual (Mark Hutchins)**

- online store is set up –Marketing email was sent out- 12 PDFs and 5 hard copies were ordered.
- Sent Pat Fitzgerald an online copy to share with up to 6 colleagues
- Update/maintenance plan – new version of manual every 3 years along with new code. Updates will be freely available within the 3 years. For members only.
- Will monitor edits as they come in. Determine which should go through Standards committee- in October addendums will come out and in April new version will come out.
- No new feedback has come in.

❖ **Professional Development (Frank)**

April – heating water in all electric homes, went well, not recorded

- Future topics
 - May: Nothing yet- IECC compliance is possible
 - June: The BER on ventilation testing
- Ideas -always need help with ideas for topics and presenters.

❖ **Membership/Communications (Brenda)**

- Brenda was away- only one meeting so far
- Membership status - Laurie
 - 2015 renewal update- not prepared yet
- Who has pictures?? We want updated photos for the website.

❖ **Standards Committee (*Doug McCleery, Frank Swol*)**

- Meeting coming up Thursday
- Discussion on Technical issues that will be discussed at meeting – Tax Credit issues
- QA matters
 - Apply to Join QATraining Committee – who got the invite? Mark N got it, he is a QA contact. Mark H is the QAD, but not the contact and did not receive email.

❖ **Energy Code Committee (*Peter Hubbe*)**

- Met last month, and plan to meet bi-monthly. Minutes available on Google Drive
- Vermont IECC 2015 will be implemented in December, NJ has similar plan, NY is considering this also
- Discussion on items of interest for committee to consider
- Doug, Mark N , and Emelie want to be added to invitation list

❖ **Other Business**

- Informal gatherings organized by NEHERS- networking, etc. Does anyone have time to organize something like this. Green Drinks is an example. Would be best to add educational component, rather than just social, maybe even RESNET credits. No one has time to put something together. Maybe have it tied to another event, like a regional conference. Something for the membership/communications committee.
- Survey members on which conference people attend. And ask if they are interested in this kind of thing. We might want to engage more with the members.

❖ Motion to adjourn by Peter- seconded by Emelie – unanimously approved