

Tuesday December 20th, 2016 1:00pm- 3:00pm

Board Meeting Minutes

Time: 1:00 pm **Web link:** <https://global.gotomeeting.com/join/122221509>

Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Dial +1 (805) 309-0033

Access Code: 122-221-509

Audio PIN: Shown after joining the meeting

Meeting ID: 122-221-509

- ❖ Roll call: Tony, Peter, Jenn, Frank, Doug, Emelie, Bruce, Mark H, Betsy, Mark N
 - Present (quorum = 5): Peter H, Tony L, Doug M, Emelie C, Mark H, Betsy
 - Absent: Jenn, Frank, Mark

Meeting started 1:05

❖ **Announcement/Reminder**

- Gift for Laurie
 - Emelie getting basket to send to Betsy
 - Hope and Olive Restaurant gift card in the amount of \$200
 - ◆ Mail or Betsy could pick up
- Decide what to do with items Laurie gave me with old logo on them.
 - Laurie will recycle/trash old logo materials
- Annual Board Retreat? Location/Date?
 - Bruce would like to do it again (according to Betsy). It was on January 29th 2016
 - Tony - Do it in warmer weather? Post RESNET April/May
 - CT location was central for everyone
 - Betsy will send poll to board to vote on holding annual meeting for late spring/early summer

❖ **Nominations Committee**

- Members: Frank Swol, Doug McCleery, Jenn Parsons, Eurihea Speciale, Peter Harding
- Election Results

APPENDIX 1 Table showing Board election timeframe

Timing	Task
on or before October 1	Appointment of Nominations Committee;
on or before November 1	Candidates are presented to Board
on or before November 15	Candidates are presented to membership, invitation for petitioning
November 30	Deadline for petition submittals
on or before November 30	Appointment of at least two Inspectors of Elections to count Director ballots.
on or before December 7	Membership standing of petitioned candidates is verified
on or before December 7	Final slate of candidates is presented to membership, voting begins
December 15	End of voting period
on or before January 2	Results of vote announced to membership
on or before January 15	First meeting of new Board (outgoing Board members are also encouraged to participate), Officers are elected, priorities are established

Results:

- Provider Category (3 seats open):
 Bruce Bennett WON (80%)
 Mark Newey WON (80%)
 Mike Browne WON (70%)
 Rick Wertheim LOST (50%)
- Trainer Category (1 seat open):
 Emelie WON (100%)
- Program Category (1 seat open)
 Peter Hubbe WON (100%)
- Rater Category (1 seat open)
 Tony WON (39%)
 Chris Mazzola LOST (32%)
 Matt Evans LOST (15%)
 Scott Veggeberg LOST(14%)

Next Step –

Meeting (on or before January 15th)

- Officers elected
- Does this date actually matter? We will meet on the 17th
- Betsy will send out an invite for the January meeting with reminder to think about officer positions and committee chair positions

❖ **Secretary's Report (Jenn Parsons)**

- Approval of Minutes
 - ◆ November
 - ◆ Doug made a motion to approve November minutes, Mark H seconded, all in favor, none opposed - passed

❖ **Treasurer's Report (Mark Newey)**

- New Credit card and close old account?
OR
- New Bank Account?
- <http://www.us-banks.net/us/massachusetts/>
 - Checking account with no fees that pays interest
 - Online access preferably with different permission levels (read-only versus full access)
 - Credit card for the organization that does not require staff member income and assets to be submitted
 - We need a Debit Card
 - Ability to deposit checks (electronic or mail options?)
 - Peoples United has been challenging
 - ◆ Ex. Ordering Checks
- Mark - have funds been transferred?
- **Peter H – made a motion to give Mark N the decision power to go back to using Chase bank as the primary bank for the Alliance, seconded by Tony, all in favor, motion passed**
- Financial update
 - Accounts Payable
 - **Emelie made a motion to approve December accounts payable for \$2012.43, seconded by Tony, all in favor – motion passed**
 - Compilation Report

❖ **Standards Committee (Doug McCleery, Frank Swol)**

- Committee Update Dec 13th 11am next meeting
 - RFI Certification Process (no more jobwerks)
 - December 3rd - Proposed Substantive Changes to MINHERS Chapter 2, Section 205.2.2 Rating Field Inspector http://www.resnet.us/blog/wp-content/uploads/2016/10/DraftPDS-01_MINHERSChapter2Addendumx-2016fRatingFieldInspectorEvaluation.pdf
 - - **Links to new forms posted**
 - Will this impact HERS Certification process due to start in 2017?
 - Proposed Amendment to ANSI/RESNET/ICC Standard 301 on Insulation Installation Grading posted at http://www.resnet.us/blog/wp-content/uploads/2016/10/DraftPDS-01-01ofBSR_RESNET_ICC301-2014AddendumF-201xInsulGrading.pdf
 - December 19th - House Size Adjustment - ANSI/RESNET/ICC Standard 301 on House Size Adjustment http://www.resnet.us/blog/wp-content/uploads/2016/10/Draft-PDS-02_BSRRESNETICC-301-2014-Addendum-E-201x_HouseSizeIAF.pdf

- *Met and looked at insulation grading proposed language, came up with a couple comments, Frank and Doug were drafting comments, none were submitted. Some concerns were already addressed in comments*
- *Is there a way to submit feedback outside the deadline?*
- *Was it intentional to leave out basement from the floor over ____ (crawl was included) need not be enclosed on all 6 sides*
- *House size adjust was looked at, would ES continue to use its size adjustment factor on top of the RESNET house size adjustment? Doug reached out to Dean Gamble, the response was that the EPA will use their adjustment in addition to the RESNET adjustment since they serve different purposes. He also commented that it may lesson and/or go away in the future*
- *Upcoming:*
 - *Treatment of Attics and Crawlspace During Testing and the Calculation of Essential Parameters Related to Attics and Crawlspace (January 2nd deadline) ☺*
 - *Reference to ANSI/RESNET/ICC Standard 380 Into ANSI/RESNET/ICC Standard 301 (January 22nd deadline)*
 - *Next meeting is January 10th 11am*

❖ **Training Management (Bruce Bennett)**

****REMEMBER TO FOLLOW ON LINKEDIN AND PROMOTE TRAININGS****

- Policies and procedures updated. If you won the previous bid then you cannot bid on the next training. NEHERS has the ability/right to negotiate a lower price. Point system adjusted to reflect if the trainer will assist in setting up access to homes.
- Rater Training Upcoming:
 - Next Training Date (2 registration) and many requests
 - Early bird deadline is January 6th, final registration deadline January 13th
 - Online: January 23 – February 3 (PSD)
 - Classroom: February 13 – 17, North Haven CT (PSD)
 - ◆ Group proctoring option – yes
 - Spring Training
 - RFP going out later this year
 - Other Items
- SIM Practical Webinar and Group proctoring proposal.
 - PSD delivering webinar for test prep
 - \$50 for members
 - \$80 for non-members
 - Committee working on setting up group proctoring locations
 - \$75 for members
 - \$100 for non-members
 - NEHERS will require proctor to have taken the sim exam already
- IECC recommendation- not something the training committee thinks NEHERS should pursue

❖ **Manual (Mark Hutchins)**

- Kendall has merged the files we got from Rob. Betsy is checking that everything is there.
- Betsy clarified (found language in contract) that all files related to the manual are the property of the NEHERS Alliance
- October addendum is ready for posting to the website
- Mark H writing up procedures document for the amendment process and general guidelines

❖ Professional Development (*Frank*)

- ~~January~~ January 20th - EnergyGauge
- ~~February~~ February 17th - EnerScore with Mike Browne
- ~~March~~ Mark Hutchins: High Efficiency Heating: Parts and Purposes
- ~~April~~ Ecotrope Software
- ~~MAY~~ Bruce, Measuring ventilation equipment, what complies with new 380 standard (Bill with TruTech "willing")
- ~~June 8th~~ Doug, ENERGY STAR design checklist
- ~~July 13th~~ "Solar Hot Water - The Best Rectangle for the Job"
- ~~August~~ Skip
- ~~September~~ Emelie, The new software
- ~~October~~ Frank Swol Codes Update
- ~~November~~ Peter Hubbe, Climate change, bigger picture, where hers fits
- ~~December~~ Meet the candidate, Tony, QAD lessons from the field, Laurel Elam (agreed to do 30min)
- 2017 Ideas
 - RESNET MF SC (late 2017)
 - Jen - Programs throughout NE giving brief overview of opportunities
 - Jan – Technical (BER?) Phius? Duct testing?
 - Feb
 - March
 - Bill Spphoon said he would do another one

❖ Membership/Communications (*Emelie*)

- JMC – Unitil needs another form – will we need to do this for the other utilities?
- Betsy putting together marketing materials for RESNET
- Review Membership Candidates
 - Lists of member lists
 - Which Providers have Raters in NE (that are not headquartered in NE)
 - **Betsy will send a promotional email to all providers asking if they have ratings in the NE and listing the benefits of being a member**
- Did people send information to Jenn on below?
 - NJ Residential New Construction Program – Frank emailing Betsy contact
 - NH – Mark Newey
 - Mass Save – Peter Hubbe
 - CT Energy Efficiency Fund – Jenn Parsons sending
 - NYLRNC – Michelle Tinner
 - PA – Emelie sending to Betsy
 - ME – Efficiency Maine? <http://www.energymaine.com/at-home/>
 - RI – ClearResult (closed market)
 - VT (closed market)

❖ **Energy Code Committee (*Peter Hubbe*)**

- Committee update

❖ **Other Business**

- NEHERS Services: Question you raised, Emelie, about us applying for other organizations for RESNET credits and whether this is something we want to do and what we want to charge.

- Handing over to training committee

- **The Future**

- **Dinner at RESNET? Sunday evening? Location? Invitation List**

- **Emelie, Tony,**
- **Maybe: Peter, Doug**
- **No: Mark H**