

Tuesday June 27<sup>th</sup> 1:00pm- 3:00pm

Board Meeting Minutes

**Time: 1:00 pm**      **Web link: <https://global.gotomeeting.com/join/122221509>**

Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Dial +1 (805) 309-0033

Access Code: 122-221-509

Audio PIN: Shown after joining the meeting

Meeting ID: 122-221-509

- ❖ Roll call: Tony Lisanti, Peter Hubbe, Jenn Parsons, Frank Swol, Doug McCleery, Emelie Cuppernell, Bruce Bennett, Mark Newey, Mike Browne, Betsy Ames
  - Present (quorum = 5): Doug McCleery, Frank Swol, Emelie Cuppernell, Betsy Ames, Tony Lisanti, Mike Browne
  - Absent: Jenn Parsons, Peter Hubbe
- ❖ Meet tomorrow? Emelie, Jenn, Doug (2-3), Bruce (1-2), Tony, Mark

❖ **Announcement/Reminder**

- Annual Board Retreat
- Greenbuild Marketing Partnership
  - 2 discounted three-day passes for \$425 each
  - November 8-10
  - Mike doing a plug during webinar
  - Banner is on the website, and been on the email blasts
- Update - Uniform Energy Factor “UEF”
  - New conversion process, no real work-around yet
  - REM wants an EF, the AHRI will list a UEF – BEWARE
    - Brian C brought it up to the list serve, no work-around yet, you can convert from UEF to MEF but not to EF
    - Doug sent out a list, the ES products listing still has the EF listed, Don swift from ClearResult circulated, only for Gas units, not electric, originally from AHRI
    - REM: Enter in the EF, soon AHRI will only list UEF
    - Right now there is no work around, RESNET needs to update their reference home to list UEF instead of EF
    - For now try to get old specs from distributor or ES or elsewhere
- Betsy will be away from July 24-28 and Aug 28- Sept 1
- Jenn accepting new position with National Grid, may not be able to continue on Board

❖ **Secretary's Report (*Jenn Parsons*)**

- Approval of Minutes
  - May – Retreat
  - Tony made a motion to approve May minutes, Mike seconded, all approved

❖ **Treasurer's Report (*Mark Newey*)**

- New Bank Account
  
- Financial update
  - Accounts Payable
    - Motion by Emelie, second by Doug, \$18,685.24 approved for may, none opposed, all in favor
  - Compilation Report
  - We need a new debit card in Betsy's name. She is currently using Jenn's card.
  - Mark is not sure if he has the ability to get a new one. Mark will call by June 23<sup>rd</sup> to find out process forward.
  - Issues with Authorize.net
    - Mystery charges were the finance charges for using the system
  
  - Mark has News ☺

New Board Member

From the By-laws:

For officers:

“Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by a majority vote by members of the Board of Directors for the unexpired portion of the term.”

For Board Members:

“Vacancies. If a vacancy occurs on the Board for any reason, the position may be filled by the Board (preferably with a Member from the same membership category) until the next annual election, at which time the person filling the vacancy may be eligible for nomination as a candidate to stand for election for the remainder of the term of such position, if any. Service to fill a vacant position on the Board with a term remaining of less than one year shall not count toward the limitations on eligibility to serve as a Director.”

Need someone by October 2017 to serve remaining term October 2017 – December 2018

Treasurer Responsibilities:

- Half to full day/month depending
- Needs to happen on a schedule and not something that can slide
  - Review monthly invoices and paying checks (2-3hours/month)

- Follow up and related communications (2 hours)
- Executive Committee meeting (1 hour)
- Random card and account management (1-2 hours?)

Who ran last time for the Provider that was not elected

- Rick Wertheim, United Way of Long Island
- 1) Ask Mark if someone at CET can take his place – Emelie will ask Mark
- 2) Ask Rick Wertheim if he is still interested – Emelie will email Rick if we don't hear of a CET candidate by July 7<sup>th</sup>
- 3) Email all other providers
  - BER?
  - ~~CET~~—Someone to take Mark N's place?
  - Clear – Mark H tried to find replacement
  - ~~EAM~~
  - ~~ERM~~
  - VEIC
  - ~~PSD~~
  - ~~Magramm~~
  - UWLI
  - HET
  - ~~GDS~~

Chris Mazzola - ran last time for Rater slot, with ERM

Committee	Board Member	1st year of term	Term expires	Category
President, Membership and Communications Committee	Cuppennell, Emelie	2013	dec 2018	Training Provider
Vice President	Lisanti, Tony	2013	dec 2017	Rater
Treasurer	Newey, Mark	2015	dec 2018	Rating Provider
Secretary	Parsons, Jennifer	2013	dec 2017	Program
Training Management	Bennett, Bruce	2013	dec 2018	Rating Provider
Manual Committee	Browne, Mike	2011	dec 2018	Rating Provider
Standards Committee	McCleery, Doug	2014	dec 2017	Rating Provider
Professional Development, Standards Committee	Swol, Frank	2014	dec 2017	Rating Provider
Codes Committee	Hubbe, Peter	2015	dec 2018	Program

Jenn is in Associates – Jenn has a counterpart Nick Jones, with EverSource, maybe he is interested

Current associate members 29 (individual and sponsor), many are complimentary student members

At least 5 Provider

Rater

Training Provider

Program

Associate

❖ **Standards Committee** (*Doug McCleery, Frank Swol*)

- Update
- Doug sending an email to Betsy to notify all members about the new UEF
- Infiltration credit in ASHRAE 62.2. 2013
  - Does this have an impact on HERS?

Next Standards call – July 11<sup>th</sup> at 11am, Frank cannot make it, and neither can Doug

- New meeting July 6<sup>th</sup> at 11am, combining manual meeting at this time
  - UEF
  - New Interpretation
  - Manual stuff

❖ **Training Management** (*Bruce Bennett*)

- Spring Training
  - Profit Report?
  - Online (PSD) May 1<sup>st</sup> - May 12<sup>th</sup>
  - Classroom/Field (BER) May 15<sup>th</sup> – 9<sup>th</sup>, Fitchburg
- Fall Training
  - Sept 11-22 online/ Oct 2-6 classroom in Manchester, NH
  - Current Registrants: 0
  - Deadline for final registration for training got bumped up a week to August 22<sup>nd</sup>
- SIM practical webinar
  - Has anyone checked out the new interface?
  - Is the training still relevant?
- Group proctoring- dates are being rescheduled for the following (\$75mem/\$100non-mem):
  - Hadley, MA
  - Orange, CT
  - Westborough, MA
  - Manchester, NH
  - New York- not scheduled
  - New Jersey- not scheduled

- Potential Code Official Training

- Next Step:
  - Bruce will contact Bill Nash.
  - Then an NEHERS meeting will be set up between the Codes and Training Committee members

❖ **Manual (*Mike Browne*)**

- Follow up on cost of manuals, printing & assembly and other possible options or pricing structure?
- Looking to get a parallel section in the manual for Ekotrope by Ekotrope for free

❖ **Professional Development (*Frank*)**

- ~~January – No Webinar~~
- ~~February 8<sup>th</sup> 3-5pm – RESNET Practical Simulation Exam Prep and Overview~~
- ~~March 8<sup>th</sup> 3:30-5pm (Jen) – Brief overview of Programs throughout NE~~
- ~~April – April 5<sup>th</sup> Practical Simulation~~
  - ~~April 12<sup>th</sup> Peter Hubbe – Smart Devices~~
- ~~May 24<sup>th</sup> Liang Gwee, Owens Corning Insulating Systems, LLC~~
- June 29<sup>th</sup> – Grade I Insulation Installation: Why Builders Should Care - with Jordan Doria of NAIMA/Insulation Institute
- July 19<sup>th</sup> – Impact of Moisture Infiltration and Ventilation in the Northeast - with Doug McCleery of MaGrann Associates
- August – Skip
- **September – Bruce Bennett? Is there a plan?**
- October – Mike Browne – some sort of prelude to the GreenBuild conference
- November – Tony Lisanti
  - Kevin Rose – Energy Codes and Zero Energy Buildings (RESNET)??
- December – Meet the Candidate
- Other Ideas:
  - RESNET MF SC (late 2017)
  - (BER?) Phius? Duct testing?
  - Bill Sphoon said he would do another one
  - NEHERS Survey on NE Programs – PSD

❖ **Membership/Communications (*Emelie*)**

- JMC – letters resent for 2017 – funds in process
- Betsy completed Program updates on the website
  - Language for non-members ok?
  - “Programs that are members of the NEHERS Alliance have their information visible to the public”
- Tweaks to website
- Survey from PSD, Slides for Website
- Retrotec is becoming a sponsor member again this year, they are willing to spotlight NEHERS in one of their webinars, would anyone like to represent us?
- - not sure when this will be

- Sending letters to participants of March webinar with new fee structure now that updates are done
- Fee Structure 😊 😊 😊
  - Suggested donation based on \$0.80 per rating or the 4 tiers of membership:
    - Bronze (\$500-\$1,000), Silver (\$1,000-\$2,500), Gold (\$2,500-\$5,000), Platinum (\$5,000+).
- Training website updates are in progress.
- July will send half-off renewal letters.

PLEASE Review the “Why NEHERS Page” <http://www.nehers.org/why-nehers>

- 1) We have the NEHERS Manual
- 2) We are up to date on RESNET Standards and provide feedback to RESNET on Standards (Standards Committee)
- 3) Highlight membership

❖ **Energy Code Committee (*Peter Hubbe*)**

- Update

❖ **Other Business**

- Political Climate
- ❖ Connecticut Energy Efficiency Fund - Funding Update from Tony (Attached)
- ❖ We can send this out as a resource for how to get in contact with CT legislator for those interested.
  - Nominations Committee Soon
    - Tony Lisanti and Jenn Parsons roles are up for election.
    - Doug and Frank are allowed to re-run.
    - We need to find 4 candidates for these slots.

Frank made a motion to adjourn 3:05pm Seconded by Emelie