

## Meeting Logistics & Information

<b>Date</b>	Tuesday – February 20, 2018	<b>Attendees</b>
<b>Time</b>	1:00 – 3:00 PM	Peter Hubbe, Frank Swol, Doug McCleery, Emelie Cuppernell, Bruce Bennett, Mike Browne, Betsy Ames, Nick Jones,
		<b>Non-Attendees</b>
<b>Meeting Type</b>	NEHERS Alliance – Board Meeting	Scott Veggeberg, Rick Wertheim
<b>Facilitator</b>	Frank Swol	<b>Special Guests</b>
		None
<b>Web Link</b>	<a href="https://global.gotomeeting.com/join/122221509">https://global.gotomeeting.com/join/122221509</a>	

## Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Motion Movement</i>	<i>Favor/Oppose/Abstain</i>
1	Motion to approve of January Board minutes	Moved by Frank Swol Seconded by Doug McCleery	7/0/0
2	Motion to approve accounts payable for month of January	Moved by Nick Jones Seconded by Emelie Cupernell	7/0/0
3	Motion to extend associate member benefits (i.e. online manual access) to non-members who assist in manual updates	Moved by Frank Swol Seconded by Peter Hubbe	7/0/0
4	Motion to adjourn meeting	Moved by Frank Swol Seconded by Doug McCleery	7/0/0

## Discussion

### Announcements/Reminders:

- **Announcements** – No new announcements

### NEHERS Director Elections/Chairs

- **No discussion** – new members not on call

### RESNET Conference Dinner

- In light of 25 minute drive expected to the selected restaurant and travel expenses of up to \$500, Boathouse / Johnnies, both of which are close to the conference and have a \$2K minimum are being reconsidered.
- **Action Item** – Betsy to confirm availability of Johnnie’s or Boathouse is still available with a \$2K. If yes, change to closer restaurant.

### NEHERS Insurance

- Do we need separate insurance for field testing.
- **Action Item** – Insurance - Betsy to speak with Peter Harding about the history of this.

### Annual Evaluation for Betsy

- **Action Item** – Betsy to complete self-evaluation.

### Secretary’s Report (Doug McCleery)

- ❖ **Motion 1:** Approval of January board minutes

### Treasurer’s Report (Nick Jones)

- **Topic 1:** Chase Bank Account closed
  - Nick needs to set up a business profile to be added to Peoples account
- **Topic 2:** Financial update
  - January Accounts Payable
  - Financial Statement review
    - Up \$14K compared to January 2017 – training revenues up in 2017
    - Chase account transferred to Peoples account
    - Liabilities down YTD due to prompt payment – nothing aged
- ❖ **Motion 2:** Approval of January accounts payable
- **Topic 3:** Treasurer Meeting – Done
  - Frank to handle next round of payables then transfer to Nick
- **Topic 4:** RESNET Refund Letter Need to figure out/ask what RESNET will refund us for and write letter to RESNET for refund request.
  - Betsy to draft letter to RESNET requesting reimbursement of NEHERS costs
- **Action Item** - Betsy to draft letter to RESNET for Frank’s review and edits.

### Standard’s Committee (Doug McCleery, Mike Brown)

- Update from Standard’s Committee
  - Submitted comments to RESNET on exceptions to duct leakage testing.
  - Met on **February 13**
  - House size adjustment amendment approved by RESNET on Feb 1. Must be applied to homes with permit dates after July 1. Formal change to rating software expected.
  - RESNET accepted NEHERS comments about Solid State Lighting.
  - Recommendation from SDC 900 group to RESNET Board to rescind financial separation of rating providers and QA providers. To be taken up by RESNET board after conference.

- 45L tax credit extended for homes built in 2017. Awaiting revised rating software with appropriate reports – Expected in March.
- **Action Item** – Per Mike Brown’s suggestion, include discussion of Guarded Blower Door testing at next Standard Committee.

### Training Management (Bruce Bennett)

- Winter classroom training complete
  - No major results from survey
  - 11 of 13 passed?
  - Eurieha helpful with overcoming glitches with Interplay for simulation.
- Spring training set for Berlin, CT.
  - 1 registrant to date, 1 transfer expected. There have been inquiries. Advertising to begin.
- Survey for independent trainers to determine if they are interested in participating if they could do so without having their own curriculum. Tony L. responded positively. Discussion about whether to pursue and what compensation would be provided to on-line trainers to provide appropriate curriculum to classroom trainers. How much information would need to be provided?
  - Frank – classroom trainers would need to have good understanding of simulation software.
  - Training committee previously requested a proposal for fee of no more than \$1500.
- NEHERS Conference. An idea for the future. Discuss possibility of an NEHERS booth at an existing conference as a starting point, with an eye towards exploring this idea further at the Board Retreat. Also, is there a potential to piggy back on existing conferences to provide CEUs for HERS Raters.
- **Action Item** – Classroom Training - Training committee to follow up with formal request from PSD and BER to see if they are willing to participate and what compensation would be requested.
- **Action Item** – NEHERS Conference participation Further discussion at retreat is warranted.

### Manual (Mike Browne)

- Special meeting was held February 15 to help prepare for the major updates needed on the next manual version. Self-imposed deadline of April to have the updated version available.
- Board needs to vote on extending member benefits (i.e. online manual access) to non-members so that they can assist in manual updates
- ❖ **Motion 3:** Approval for extending Associate membership to non-member contributors to manual updates.

### Professional Development (Frank Swol)

- **Action Item** – Emelie to confirm Scott and Rick available are aware of their Committee co-chair role and if they are available for March and April webinars.
- Potential change for March topic to a RESNET Conference summary for a panel of presenters. Frank, Emelie and Mike have agreed to participate later in the month.

### Professional Development – Calendar of Events

- ~~January – Industry Updates (Emelie – Instruction, Mike – 380, Frank – ENERGY STAR)~~
- ~~February – This month’s webinar had to be skipped due to lack of presenter interest~~
- March- Scott Veggeberg
- April- Rick Wertheim
- May- Nick Jones – Zero Energy Challenge
- June- Emelie Cuppernell
- July- Peter Hubbe – Topic – Solar PV for new homes. How can collaboration between two industries be accomplished?
- August- skip
- September- Frank Swol
- October- Mike Brown
- November- Doug McCleery

- December- Meet the Candidates/ Something Else
- January – No Webinar

**Membership/Communications – (Emelie Cuppernell, Betsy Ames)**

- Membership renewals mostly completed
- Peter Hubbe has submitted the JMC paperwork. Payment received. Thanks, Peter

**Energy Code Committee – (Peter Hubbe)**

- December 7<sup>th</sup> meeting held
- March 15 proposed for the next meeting

**Other Business**

**Motion to Adjourn**

- ❖ **Motion 4** – Motion to adjourn meeting