

## Meeting Logistics & Information

<b>Date</b>	Tuesday – July 17, 2018	<b>Attendees</b>
<b>Time</b>	1:00 – 3:00 PM	Peter Hubbe, Frank Swol, Doug McCleery, Emelie Cuppernell, Nick Jones, Bruce Bennett, Chris Mazzola, Betsy Ames
		<b>Non-Attendees</b>
<b>Meeting Type</b>	NEHERS Alliance – Board Meeting	Rick Wertheim, Mike Browne
<b>Facilitator</b>	Frank Swol	<b>Special Guests</b>
		None
<b>Web Link</b>	<a href="https://global.gotomeeting.com/join/122221509">https://global.gotomeeting.com/join/122221509</a>	

## Meeting Motions

<b>Motion #</b>	<b>Description</b>	<b>Motion Movement</b>	<b>Favor/Oppose/Abstain</b>
1	Motion to approve June 19 Board minutes	Moved by Doug McCleery Seconded by Frank Swol	6/0/0, Chris not yet in attendance
2	Motion to approve accounts payable for month of June	Moved by Nick Jones Seconded by Frank Swol	7/0/0
3	Motion to adjourn meeting	Moved by Frank Swol Seconded by Bruce Bennett	7/0/0

## Discussion

### Announcements/Reminders:

- **Announcements** – None

### NEHERS Insurance

- LOBOS Insurance has been cancelled as of June 14, the check came and was sent to Nick to deposit.
- We have a quote for professional liability insurance from Lockton, price range \$10,197 to \$13,556, which expires on 7-27-18.
- Executive committee asked Betsy to inquire about general liability insurance. Betsy spoke with Lindsey from Lockton, who said she cannot find any carrier to offer general liability without professional liability. Normally, they bundle them together. She could go to the wholesale market, but the price would even be higher. She recommended using the waiver. And said we might want to have a lawyer review what we have to be sure it would hold up in court.
- Policies and procedures for training RFPs require that trainers be covered by E&O insurance. This should be requested for future training bid responses.
- Action Item: Frank to seek legal review for current waiver.

### NEHERS Bylaws Adjustment

- New bylaws are posted on the website.

### Secretary's Report (Doug McCleery)

- Review and approval of June 19 Board minutes
- ❖ **Motion 1:** Doug made a motion to approve Board Retreat minutes. Frank seconded. Motion was approved.

### Treasurer's Report (Nick Jones)

- Financial update
  - Accounts Payable reviewed as of June, 2018
  - Financial Statement review
- ❖ **Motion 2:** Nick made a motion for the approval of June accounts payable in the amount of \$13,224.24. Seconded by Frank. Motion was approved

### Standards Committee (Doug McCleery, Mike Brown)

- Update from Standards Committee
- Met on July 10.
  - Discussed at length Draft PDS-01, BSR/RESNET/ICC 301-2014 Addendum N-201x, Normative Appendix B (Comment period closed July 16th). Several comments issued.
  - PDS-02 BSR-RESNET-ICC 301-201X Update of Standard ANS-IRESNET-ICC 301-2014 for Public Comment (Comment Period Closes July 21st). Unlikely that comments will be issued.
  - Amendment to MINHERS to Establish Schedule for Amendment of Effective Dates and Transition Period before Compliance is Mandatory (Comment period opens July 6 and closes August 4th). Attendees of call agreed to review and notify group of suggested comments, which will need to be issued prior to the next Standards call
  - Agreed to discuss on next call Draft PDS-02 BSR/RESNET/ICC 301-201x Update of Standard ANSI/RESNET/ICC 301-2014 for public comment (Comment period ends Aug 13th).
  - Meeting date moved to August 7 in advance of August 13<sup>th</sup> comment period.
- **Action Item** – Standards committee to consider making a proposal to RESNET regarding a variable comment period, allowing longer periods for comprehensive change proposals.

### Training Management (Betsy Ames)

- Spring 2018 training was successful. Profit was \$504.32
- Dates: Online: September 14-28th / Classroom: October 1-5th (BER)
  - No week break per request from Eurieha, approved by Bruce

- Location: Manchester, NH
- Key publicity is out.

### **Manual (Mike Browne absent)**

- Plan is to have updates complete before we need to print for fall 2018 training.

### **Professional Development (Chris Mazzola)**

#### **Calendar of Events**

- January – Industry Updates (Emelie - Instruction, Mike - 380, Frank – ENERGY STAR)
- February- This month's webinar had to be skipped due to lack of presenter interest
- March- This was supposed to be Scott's month, obviously this did not happen with him being unable to participate. The proposed RESNET recap webinar did not come together due to other obligations for the 3 involved Board Members. Betsy attempted to get a sponsor webinar lined up but was unable to get a commitment from anyone.
- April- Nothing scheduled
- May- Nick Jones (Net Zero Challenge)
- June- Steven Platka (Manual J)
- July- Helix – Home Energy Labeling (hoping to confirm with Caroline, possibly for September)
- August- Peter Hubbe (planning is underway re: Zero Net Energy Homes – how can builders make it standard practice)
- September- Frank Swol (Industry Boards & Committees: You only have yourself to blame...and Peter Harding)
- October- Mike Brown
- November- Doug McCleery
- December- Meet the Candidates/ Something Else

### **Membership/Communications – (Frank Swol, Betsy Ames)**

- Half off membership renewal emails will go out close to the end of the month – 3 renewals resulted so far.

### **Energy Code Committee – (Peter Hubbe)**

- No update.

### **Nominations Committee – (Frank Swol)**

- Did not meet. No update.
- PSD will offer up a candidate to run in December.
- GDS may have a candidate to run.

### **Other Business**

- Betsy will participate in on-line training as paid time. She may adjust her normal duties to make the time work.
- NEHERS envelopes have been purchased to make official mail (and checks) more visible

### **Motion to Adjourn**

- ❖ **Motion 3** – Motion to adjourn meeting at 2:01 PM made by Frank and seconded by Bruce.