

## Meeting Logistics & Information

<b>Date</b>	Wednesday – June 19, 2019	<b>Attendees</b>
<b>Time</b>	9:00 – 11:00 AM	Nick Jones, Doug McCleery, Betsy Ames, Mike Turns, Joe Rando, Rob Salcido (joining late Mike Browne, Chris Mazzola)
		<b>Non-Attendees</b>
<b>Meeting Type</b>	NEHERS Alliance – Board Meeting	Frank Swol, Kevin Hanlon
<b>Facilitator</b>	Doug McCleery	<b>Special Guests</b>
		None
<b>Web Link</b>	<a href="https://global.gotomeeting.com/join/122221509">https://global.gotomeeting.com/join/122221509</a>	

### Meeting Motions

<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To approve minutes from May Board Meeting	Motion by Doug Second by Joe	5/0/0
2	To approve current accounts payable of \$12,873.94	Motion by Nick Second by Mike T	5/0/0
3	To approve \$100 discount for future training registration for person who registered and canceled right away, if paying by check	Motion by Doug Second by Browne	7/0/0
4	To adjourn	Motion by Doug Second by Mike T	7/0/0

## Discussion

### Board retreat

- Discussed talking about Chris Mazola proposal to offer compressed path to rater certification at the retreat. General agreement to do so.

### NEHERS Presentation at the 2020 RESNET Conference

- Doug explained RESNET topic nomination process

### Mileage Reimbursement

- Betsy asked about update mileage rate to the current IRS rate. Doug asks if this needs to be in the bylaws. Betsy – I don't know that it's a bylaw thing, just a policy. Doug moves mileage reimbursement for NEHERS contractor is set at the official IRS rate, adjusted annually. Mike T seconds. No discussion. Vote – unanimous.
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### HERS Rater Obstacles for Board Retreat

- **Discussed sending follow-up ranking survey. Decided to summarize by category before sending out. Betsy to take first stab**

### Secretary report

- ❖ **Motion 1 – Doug motion to approve minutes. Joe second. Vote to approve – unanimous**

### Treasurer's Report (*Nick*)

- Financial update – Discussed last month doing full treasury report quarterly. Monthly go through one-page schedule of accounts payable. Will review for anything that pops out but usually pretty standard. Biggest expense this month for the BER (training). Everything else is overhead. What was Dorothy expense? Betsy – field house for training.
- Accounts Payable – Nick motion to approve accounts payable for May 31. Mike T second. Vote – Approved unanimous
- Compilation Report –
- ❖ **Motion 2 - Nick motion to approve accounts payable for May 31. Mike T second. Vote – Approved unanimous**

### Standards Committee (*Rob Salcido*)

- RESNET Standards in Public Comment.
  - RESNET/ACCA/ANSI Standard 310 Standard for Grading the Installation of HVAC Systems

Rob - Standard doesn't have language for how this will affect the ERI. Looking for 5 people to take the lead on reviewing each task to assess whether there is any reason to make a comment. 3 volunteers so far. Mike Browne, Chris Mazzola, Kevin Hanlon...? Need 2 more volunteers for task 4 and 5. Comment period ends August 6, so we don't have much time. Might need an intermediate call. Doug volunteered for Task 5. October 1 may use. Required July 1, 2020. No idea what effect on ERI will be? Expect most change to affect MF.

### Training Management (*Joe Rando*)

- **VOTE NEEDED: Credit Card Fees-** we currently charge \$100 for a cancellation over 21 days ahead of class. This should be amended to \$150 to cover actual charges.

Someone called within an hour to cancel. Problem is that we get charged a fee as soon as it comes through the website. Policy is full refund minus \$100 processing fee. Betsy investigated how that all works behind the scenes. It is convoluted, two sites, numbers don't always seem to line up. On average comes out to be 5% fee (just under \$150). Some months for some reason are much lower or higher (e.g. May 13%). \$100 fee does not cover cost, put up to \$150 or \$200? Training committee wanted to bring it up with the board. Mike - \$100 is already harsh. Cancellation policy should be very obvious. Joe – we have it in two places. Doug – should we encourage people to pay by check? Joe – if you pay by check could get full refund. Add this to text. Mike – what is labor cost for checks? Betsy – mainly Nick's time and he is volunteer. Nick – it doesn't matter to me. Betsy – does this discourage people from registering early? Doug – this muddies the water. First issue is increasing the cancellation fee to \$150 per recommendation of training committee. Betsy – but is it better for customer service to keep it lower? Mike – is it a drop in the bucket? Doug – not a big financial impact. I don't want to make it more complicated. Joe – initial thought was to increase to \$150 but given comments might be better to keep it at \$100 for customer service. Doug supports keeping it. Asked if anyone wants to motion for increase to \$150, no motion. **Consensus – decrease in customer satisfaction outweighed occasional loss of \$50.** Doug do we want to give the person \$100 off if they register again. Betsy – but then we pay the fee twice. Could give discount if she pays by check. Joe – Only give discount if pay by check. Doug – If pay by check we actually save money and giving discount is fair. Betsy – do we waive fee if she pays by check for a subsequent training.

- ❖ **Motion 3 – Doug motions to give \$100 off future registration if they pay by check. Mike Browne second. Vote – unanimously approved.**

- Accounting for Transfer Students- TABLED
- Changing Bylaws to Say We Don't Have to Have a Profit/ Betsy's Compensation- TABLED
- Spring 2019 Training Review - TABLED
- NESEA Quiz Credits- TABLED
- Fall 2019 Training- TABLED
- Winter 2020 Training - TABLED
- Spring 2020 Training- will issue RFP- TABLED
- Competition Pricing-- TABLED
- Multi-Family Energy Star Training - TABLED

Betsy – Issue that came up after training committee call: Eurieha proposed doing training January 6, which is very early, to avoid MLK day and the RESNET conference, but problem is final registration period would be over the holidays. Doug – When does Uriah need an answer? Betsy – Will just talk to Joe. Doug – preference to have training committee weigh in on it first. Betsy – OK.

### Manual (*Mike Browne*)

- **VOTE NEEDED- Manual RFP**
- Ready to put out RFP for updating energy prices annually for all states in the region. Any questions? Doug – who does info go out to? Price info will go to all members and be in the manual. Mike – who does RFP go out to? Mike B. we plan to put out to all members. Doug – we might give more weight to providers who respond but send RFP to everyone. Decided no vote needed. Betsy to send.
- Ongoing updates, currently reaching out to the BER to see if there are any recommendations following the recent training. Betsy - Eurihea said he didn't have any feedback but will look at it for next training.

### **Professional Development (Chris) Chris not present. Frank provided update**

- January- *Real World Performance of Air Source Heat Pumps* with Mike Duclos
- February 13<sup>th</sup> *Using European Windows in Energy Efficient Construction*- Rob Shearer
- March 20<sup>th</sup> *Duct Testing- Exempt or Not Exempt*- Emelie Cuppernell and Ethan
- April 24<sup>th</sup>-*Smart and Simple Residential Ventilation*- Carly Maltais from Air Cyclor
- May 8<sup>th</sup> *The Hidden Story Behind Energy Modeling*- Mike Duclos
- June 12<sup>th</sup>- Alternative Energy Credits- with Sophie Theroux
- July 10<sup>th</sup> Smart Ventilation and Smart Air Distribution- Tim Montague
- August (often skip)
- September- Rob Salcido **Possible program updates for Sept/Oct- PSD and Eversource responded**
- October- Mike Browne
- November- Kevin Hanlon
- December- Meet the Candidates/ Something Else

We've had good webinars so far but need August off to collect volunteers. Well is drying up but working on it. Will fill October/November. Water to water heat pump person. Rob can do variable speed impact on HERS Index (kind of in the can). Frank wants to do overview of programs, only two people have responded, each person has 10 minutes to go over programs. Doug – Would Sept or Oct be preferred for Rob? Rob volunteered. Reach out to Helix again. Guy from Autocase wants to do something. Nick – House Rater, alternative to REM/Rate. Mike T– is this a RESNET-approved rating software program? Nick – reminds me of Ekotrope interface, will check in with them about what is really is. Chris has list of about 6 options that aren't on the agenda. Will reach out to everyone to determine schedule for Sept, Oct, Nov.

### **Energy Code Committee (Mike Turns)**

- Still need to summarize energy code survey. To be reviewed on next committee call
- Next meeting this Friday 11am

### **Membership & Communications (Frank)**

- JMC sponsorship has been successfully renewed.
- 2<sup>nd</sup> Round of attempts at Program Sponsor Letters

### **Other business**

None

- ❖ **Motion 4 – Motion to adjourn was made by Doug. Mike T second. Unanimously approved.**