

Meeting Logistics & Information

Date	Wednesday – July 17, 2019	Attendees
Time	9:00 – 11:00 AM	Doug McCleery, Betsy Ames, Mike Turns, Joe Rando, Frank Swol, Chris Mazzola, Nick Jones (joining late), Mike Browne (joining late)
		Non-Attendees
Meeting Type	NEHERS Alliance – Board Meeting	Rob Salcido, Kevin Hanlon,
Facilitator	Frank Swol	Special Guests
		None
Web Link	https://global.gotomeeting.com/join/122221509	

Meeting Motions			
<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To approve minutes from June Board Meeting	Motion by Mike T Second by Nick	6/0/0
2	To approve current accounts payable of \$1,754.81	Motion by Nick Second by Mike T	8/0/0
3	To purchase a RESNET Conference Tier 6 sponsorship for \$1500 using Manual funds	Motion by Frank Second by Joe	8/0/0
4	To adjourn	Motion by Mike T Second by Frank	8/0/0

Discussion

Administrative Items:

August Executive Committee Call

- Need to reschedule. The 8th doesn't work for Betsy. The following week is bad for Frank. Looking at week of the 19th?

Rescheduled exec comm meeting for August 22 at 10 am

No August Board Call as per Usual

NEHERS Presentation at the 2020 RESNET Conference

- Submissions open until August 9th. Now that Frank is back he'll get that in.

Frank – would be good to talk about at the October retreat if RESNET decides on sessions in time

PCI Worldpay

- Jon working on getting this platform revalidated for NEHERS website payment processing.

Betsy - We failed two security scans for the website. Process is much more involved. Jon is handling it.

RESNET Conference Sponsorship

Doug – should we do a scholarship instead of a sponsorship? Betsy - \$16,587 in Manual account, Mike Browne looking at using funds for utility rate inputs project. Dinner costs same amount and if we have to choose dinner is more worthwhile. Mike T – How much will utility rate project cost? Betsy – bids due Friday. Betsy – Could we coordinate the sponsorship with a Manual update? If we could have another update by the conference, that would be great. Will vote after Mike B joins meeting.

Nominations Committee

- Schedule meeting in the next few weeks.
- Members are Browne, Hanlon, Rando, Salcido, and Turns
- Doug and Frank are timing off the board. Nick and Chris are eligible for re-election and have stated interest to continue.

Frank – Others from MaGrann and EAM interested in joining the board? Scott – MaGrann has an interested candidate.

Frank – Would like to see a call scheduled within a few weeks? Would like one provider name and one rater name. Betsy can you do a Doodle poll? Etc.

Membership Poll Responses (Rater Obstacles)

Frank – Started to pare down from the original but still 25 items on there. How many do we want for follow up?

Chris – 5-7. Doug agrees. Discussion on which things to keep or remove. Pared CEU category down to one item.

Codes – 2 items (uniformity of enforcement/education/training, HERS as an acceptable path). Multifamily – 1 item – training. Additional discussion to pare down items. Survey will be created and sent. Will work on revisions in August and send to membership in September.

❖ **Secretary's Report (Mike T.)**

- Approval of Minutes
- July Minutes
- Update on status of Ohio HB6

❖ **Motion 1: Mike T motion to approve. Nick Jones second. Unanimously approved.**

Treasurer's Report (Nick)

- Accounts Payable

Will do a quarterly report in November

❖ **Motion 2: Motion to approve current slate of accounts payable of \$1,754.81 for June made by Nick, Mike T second, unanimously approved**

Standards Committee (Kevin Hanlon, Rob Salcido)

- Divided up HVAC standard to review. Meeting on July 19th
- Any update on Mike's proposal for "Leakage-to-Outside" Infiltration Testing?

TRAINING COMMITTEE (Joe Rando)

- Credit Card Fee Budgeting Rate. (Nick?)

Betsy – receipts don't line up with profit/loss, average of fees is 6%, training committee thinks we should budget for 6% rather 3%. We will proceed with assuming 6%.

- Cancellation/ Refund/ Transfer Policy- updated. Now states that there is a \$100 non-refundable deposit and breaks apart the refund policy from the transfer policy. There is also now a check box on the registration forms saying that they person has read and understands the cancellation policy.

Joe highlighted the above changes. Thinks this will be a good thing moving forward. Frank agrees.

- Spring 2019 Training Review
 - Online (BER): April 29- May 10
 - Classroom (BER): May 20-24 Manchester, NH
 - Pass rate on first attempt 3/7= 43% (not counting one student dropped out)
 - Profit Report- We have a profit of \$3755 before giving Araujo a refund of \$1995, which would leave \$1760. If Araujo transfers to the fall training, we have a profit of \$1868
 - Survey Results- overall positive
 - Field Houses- Very hard to find in NH every year. Increased field house stipend from \$75 to \$100.
 - Catering has also been a challenge in NH.
 - Eurihea:
 - The survey results are pretty solid, but I am still not satisfied.

- People who complete the online section are satisfied.
- People who do not complete online section are not.
- Students who come unprepared make it challenging as an instructor to focus on the students who did come prepared.
- They will add some additional tracking of simulation practice results, which should help improve the course to a 100% success rate.

- Fall 2019 Training:

Online (BER): September 3-17

Classroom (PSD): September 23-27 and Location: Berlin, CT.

- Publicity is out

Fall training is scheduled, no registrants yet, will be reminder soon for end of early bird.

- Winter 2020 Training

Online (BER): January 21-February 4

Classroom (BER): February 10-14

- Working on location.

Winter looking for locations. Eversource will be good for a location in CT.

- RFP for Spring 2020: due by July 26th

RFP is out for Spring.

- NESEA Conference RESNET Credits

- We broke even, the fee we charged covered our costs.
- Emelie is checking with RESNET about what can be done to simplify the application process.

- Multi-Family Energy Star Training:

- BER will be offering this in August or September.
- Checking with PSD and BER if they want us to send an email blast.
- Checking what percentage fee we receive for registrations through the website. We have an arrangement with the BER for \$80 per registration through the website. Laurie thought we only have it with the BER, but not PSD. How to handle checking with PSD.

Frank – Who's website? Betsy – If someone registers through NEHERS website, the BER gives NEHERS \$80. Intent was to be compensated for effort promoting ESMF component. Joe – are we even tracking this with the BER? Chris – where did this number come from? Joe/Frank - \$80 seems steep at 30% of total registration fee. Joe – switch to 10%? Betsy – don't think website is set up to track this, done on honor system, will check with Jon to see if we can track this now or set something up to start tracking.

- Training Committee Call Attendance
 - Modification to schedule for this or other committee?

- **Manual (Mike Browne)**

- Utility Cost Input List Manual Update RFP due July 19th.

❖ **Motion 3: Frank – motion to purchase tier 6 sponsorship for \$1500, Joe second, unanimously approved**

Discussion on RESNET sponsorship using Manual budget. Mike B thinks it's a good idea, especially if we can sell more manuals.

- **Professional Development (*Chris*)**

Board members pick months.

- January- Real World Performance of Air Source Heat Pumps– with Mike Duclos
- February 13th Using European Windows in Energy Efficient Construction- Rob Shearer
- March 20th Duct Testing- Exempt or Not Exempt- Emelie Cuppernell and Ethan
- April 24th-Smart and Simple Residential Ventilation- Carly Maltais from Air Cyclor
- May 8th The Hidden Story Behind Energy Modeling- Mike Duclos
- June 12th- Alternative Energy Credits- with Sophie Theroux
- July 10th Smart Ventilation and Smart Air Distribution- Tim Montague
- August (often skip)
- September 11th - Net Zero Stretch Code Campaign- Rebecca Winterich-Knox
- October 9th- Mike Browne - Program updates- CT, PA, NY, MA- yes. VT, NH, NJ-
- November- Kevin Hanlon
- December- Meet the Candidates/ Something Else

Chris – going pretty well. Question for the board – We have discussed uniformity of enforcement. Do we want to ask Ryan Meres to do a webinar for us? New England contacts have kind of dried up. Frank thinks it's a good idea. Chris – will shoot for Feb/March. We have CT, PA, NY and MA lined up for Oct 9th Program webinar. Joe will follow up for NH and Frank will follow up for NJ if we don't hear back.

- **Energy Code Committee (*Mike Turns*)**

- Energy Codes Poll update?

Main themes were uniformity of energy code enforcement and mechanical ventilation

- **Membership & Communications (*Frank*)**

- Program Letters
- Half Off Membership Emails

- **Other business?**

❖ **Motion 4: Motion to adjourn was made by Mike T, Frank second, unanimously approved**