

Meeting Logistics & Information

Date	Wednesday – January 15, 2020	Attendees
Time	9:00 – 11:00 AM	Doug McCleery, Betsy Ames, Frank Swol, Chris Mazzola, Nick Jones, Mike Browne, Rob Salcido, Joe Rando, Dillon Swol
Meeting Type	NEHERS Alliance – Board Meeting	Non-Attendees
Facilitator	Frank Swol	Kevin Hanlon, Mike Turns, Rich Martin
Web Link	https://global.gotomeeting.com/join/122221509	Special Guests
		Jonathan Martin

Meeting Motions			
<i>Motion #</i>	<i>Description</i>	<i>Movement</i>	<i>Favor/Oppose/Abstain</i>
1	To make Mike Browne NEHERS Board President and Chris Mazzola as NEHERS Board Vice President	Motion by Frank Second by Nick	8/0/0
2	To approve minutes from November Board Meeting	Motion by Frank Second by Dillon	8/0/0
3	To Approve Accounts Payable from November 2019 in the amount of \$4367.25	Motion by Nick Second by Doug	8/0/0
4.	To Approve Accounts Payable from December 2019 in the amount of \$4471.26	Motion by Nick Second by Doug	8/0/0
5.	To adjourn	Motion by Frank Second by Doug	8/0/0

❖ Administrative Items:

- **NEHERS Board Dinner at RESNET:** Sign-ups for board dinner reservations are going well. Attendees up to 28. Betsy to send out reminder for one-week remaining on the invite list for the dinner
- **RESNET Conference Sponsorship** – Kendall is going to finish making manual presentation piece that we're going to be using
- **Draft Handbook Language** – Frank sent out a reminder; A few people still need to send in language for their section. Betsy will compile everything and send it out over email to review.

- **Technical Support Forum** – John will be joining the call around 10:00; Getting an update on the technical support forum functionality that has been added to NEHERS support forum

❖ **Officers for 2020**

- Looking down the officer slate for 2020; Prior to the holidays communications to Mike Turns and Nick Jones on roles as Secretary and Treasurer
 - Doug & Frank both rolling off the board as President and Vice President
 - Transition should be smooth; Laying out a transition document over to
 - **Mike Browne** to run as President
 - **Chris Mazzola** to run as Vice President

- ❖ **Motion 1:** *(Frank Swol) Motion to make a slate for Mike Browne as NEHERS Board President and Chris Mazzola as NEHERS Board Vice President (Nick Jones – Second); All in favor / 0 Opposed*

❖ **Committee Chairs**

- Will need to fill committee chairs as Mike and Chris transition to President and VP
 - Will need to fill **Manual Committee (Mike Browne)** and **Professional Development Committee (Chris Mazzola)**
 - Mike will still try to make all of the Manual Committee meetings
 - Chris will try to find someone to fill in for the Professional Development Committee
- **Energy Codes**
 - Will continue to be Mike Turns
- **Training Committee**
 - Joe will continue on as Training Committee Chair
- **Standards Committee**
 - Rob has no issues with continuing on as Standards Chair
- **Professional Development**
 - Rich will be slotted in for **Professional Development** committee
- **Manual Committee**
 - Dillon will be slotted in for **Manual Committee**

❖ **2020 Board Contact Information**

- Betsy to send out updated Excel spreadsheet with updated Board Contact information

❖ **Secretary's Report (Mike T.)**

- Mike sent around meeting minutes on December 19
- Nothing major in the meeting minutes as it was right before the holiday.

- ❖ **Motion 2 (Frank Swol)** – *Motion to approve the December board meetings (Second – Dillon); All in favor / 0 – Opposed*

❖ **Treasurer's Report (Nick)**

We reviewed the Accounts Payable for November 2019 but didn't actually take a vote.

❖ **Motion 3 (Nick Jones) – Approve the slate of Accounts Payable from November 2019 in the amount of \$4367.25 (Second – Doug); All in favor / 0 – Opposed**

❖ **Motion 4 (Nick Jones) – Approve the current slate of Accounts Payable from December 2019 in the amount of \$4471.26 (Second – Doug); All in favor / 0 – Opposed**

❖ **Standards Committee (Kevin Hanlon, Rob Salcido)**

- Meeting was canceled on 1-8-20. We were supposed to discuss Addendum B, but Rob sent out notes and got thoughts back from Kevin and Mike. We were going to make comments on two definitions, furnace and HVAC systems, but there was confusion about the deadline so we didn't get a comment in. We will comment if there is a second round.
- Rob did submit his info for the Board Handbook which will be available to any future chair

❖ **Training Committee (Joe Rando)**

- Winter 2020 Training
 - Online: Jan 6-31/ Classroom: Feb 10-14 (Springfield, MA)
 - We have 11 full registrations, 1 classroom only, 1 cancellation.
- Spring 2020 Training
 - Online: March 30-April 4/ Classroom: May 4-8 (Manchester, NH)
 - Posted on website, publicity going out soon.
 - Looking for better continuity going from online to classroom sessions. Working with Trainers to make the continuity better.
- RFP Fall 2020
 - Looking at doing 2 year contract, but instead of 6 trainings it would be potentially 3 trainings each per trainer
 - Each trainer would have their own online materials for the training
 - Talked about the need for a 2 year contract on the training call;
- Start Smart Recordings
 - We helped Abode Energy Management get RESNET credits for their fall 2019 conference. They recorded the presentations and we now are working on whether the recordings will be on our website or theirs. It's a lot of CEUS.

❖ **Manual Committee (Mike Browne)**

- Committee has made updates to keep up with the 2019 ANSI Standard.
 - 1.3 Rating Standards [This Section needs to be updated to correctly refer to the current MINHERS Standards and ANSI Standards 380 and 301. Furthermore it should discuss transitions and when it is appropriate to use each version of the standard.]
 - 4.8.a Blower Door Testing [This section needs to be updated to include practices from the most recent RESNET/ANSI 301-2019 and 380-2019]
 - 5.1 Multi-Family Overview and 5.3.a Multi-Family Performance testing guidelines. [These should be updated to include references to the most recent RESNET/ANSI 301-2019 and 380-2019 and also the new ENERGY STAR Multi-Family Program.]

❖ **Professional Development (*Chris*)**

- Chris has things for the next 6 months.
 - January 8th- PACENation
 - Multi-Family Webinar?
 - Talking to Marketing Department at Maytag to do high efficiency appliances. Heat pumps, washers and dryers, refrigerators, dish washers.
 - Talking to Marketing Department for LG on energy storage systems. Maybe pair with something from Rob some addition to energy modeling software to include batteries.
 - Billy Giblin from RESNET present again at end of year, do yearly follow up.
 - March- Energy Codes Webinar
 - House Rater- still don't know which month.
 - Rob- as dehumidification comes into the modeling, maybe do webinar on that type of equipment. It will be a new entry in HERS rating. Mike Moore at Newport Ventures.
 - Might make sense to assign months to board members, can always re-arrange.
 - Chris will work with Rich on PD handoff

❖ **Energy Code Committee (*Mike Turns*)**

- No update- Mike Turns is away.

❖ **Membership Committee (*Frank*)**

- Rater email blast
- Exec committee worked on prospective program member contact info
 - Betsy will coordinate a call with Mike to go over all of that.
- HouseRater sponsorship completed, and AirCycler is renewing

❖ **Technical Support Forum- Jonathan Martin**

- The software for our website has a built-in forum feature. It will work perfectly for what you need. All your members already have logins, they will use the same login for the forum.
- www.nehers.org/forum
- If you click on QA Support Forum in the table, this is where you would add a question. Hit new thread and it gives a box for them to put their question. Once it's posted, people can reply to it. Or start a new thread.
- Members can subscribe to a specific thread or for the whole forum so they are notified when something new is posted.
- Could seed it with questions to show members how to use it.
- Do we need moderators? Moderators would be in charge of forum content and help keep people on topic. They could delete posts that are not helpful or block people. But only members can access the forum, so it shouldn't be too big of an issue. Moderator would get all subscription emails and have the power to delete posts and edit them. We can try to find someone who wants to volunteer to take on that role. If the volume is low, it's not that big of a commitment.
- Frank prefers Rater Support Forum instead of QA Support Forum, we don't want to give the impression that all of the responses are coming from a QAD. Mike suggested Rater Discussion Forum.
- Is there a way to show the member's credentials, like Rater or QA with their posts? It's capable of doing that but right now we just know them as their member type. We could have people give a blurb about who they are.

- How does it pick which category they are? Some people are in the database in multiple categories. Their website login is slightly independent. It's tied together so if they change their name it will change it on their login name also. But it's not so tight that they are tied to a specific member type. So you might want a box to put what their role is. That's a quick change. Can identify multiple roles if they have them.
- How do we get to the forum- where will it be? In the member's corner?
- We will send an email to let members know it is there.
- Do we want it to be publicly viewable but only members can post? Yes, that's how it's currently set up. Shouldn't be in member's corner. We can have it linked from the public side but then in the member's corner have a link to post to the forum.
- Should we put it on the main menu? The main menu is pretty full. Maybe we could combine something. Or put it at the top by members corner

❖ **Farewell Frank and Doug!**

- Frank: Keep it tight, pick a few things you want to focus on. Everyone is pulled in a thousand directions. Focus on a few things that matter and you feel passionate about and you will continue to make some great progress in 2020.
- Betsy: I want to thank both Frank and Doug for your years of service. You have both been on the board for 6 years and you have both contributed a huge amount to the organization. I really enjoyed working with you both, so I wanted to formally thank you for all that you have done.
- Doug: Will not be a RESNET this year, but will catch up with you all sooner or later. I appreciate the time I have spent here, it's been great working with the group. That group is constantly changing but I see a real mission-driven focus for the people who are serving so keep up the good work. And Betsy thanks for your support, it's been great working with you.
- Frank: I will be at RESNET this year and without any responsibilities will just have a good time! Betsy makes things both easy and hard on the officers by both doing a great job and supporting us, but also driving things forward. She didn't let me sit on my butt the last couple of years, I tried as hard as I could to keep up with her. It's been a great 6 years and I have a lot of friends on the board and people who have already exited that I wouldn't know if it wasn't for NEHERS. It's been awesome. Thank you all for everything.

❖ **Motion 5 (Frank Swol) – Adjourn. (Second – Doug); All in favor / 0 – Opposed**