

NORTHEAST HERS ALLIANCE
Board Meeting Agenda
March 17, 2009 (rescheduled from March 11)

1. Reading and Approval of Minutes of the Board Meeting of February 10, 2009. Minutes were approved.

2. Reports of Officers and Standing Committees

Finance report. See Glenn's report

Income for the month. \$24,460.00

Expenses – owe 7157.65; 1730.00. paid so far with check approvals below:

- Moved, seconded and Approved Speedbinder, Inc.
- Moved, seconded and Approved Peggy L. MacLeod
- Moved, seconded and Approved Gale Turner (2 - Feb, and March)
- Moved, seconded and Approved EAM Associates, Inc.,

Peggy clarified that two collective copies invoices that appeared on Glenn's report have been paid by her and included in her invoice. She will remove Glenn from the distribution list so there is no confusion. Peggy will receive the Collective invoice each month and forward to Glenn for payment.

Glenn expressed that he likes the spreadsheet we have been using. He hasn't jumped to quickbooks yet – it will take time to do so, but for the sake of reporting he will continue to keep the spreadsheet reporting. There were no objections from the Board. Glen will review the abilities of quickbooks and let the Board know what he thinks.

Kevin asked whether the Directors and officers Insurance & Liability Insurance payment has been paid. Glenn explained and it appears that he had the wrong invoice in front of him. More to follow up by Peggy and Glenn. (I didn't catch everything here)

Discussion on high cost of monthly calls with Freeconference.com. Peggy explained new service for \$9 per month that would record call but not give a toll-free number. Board approved this change, and Peggy will make sure all calls use this service. Peggy will inform members.

3. Staff Report & Pre-approval of anticipated expenses – Peggy explained.

Finance	Glenn; Kevin, Peggy
Membership and Marketing	Chris, Margaret, Peggy
Training and Education	Ethan, Jim H, Peggy
<i>Technical</i>	<i>Robb</i>
<i>Nominating 2010</i>	<i>Jim?</i>

4. Unfinished Business

- Committee Nominations:
- Update website status. Peggy will send beta site to Board members when available
- Local Colleges & Technical schools as venue for trainings. KEVIN – STATE U OF NY DID GRANT TO GET HERS TRAININGS AT LOCAL LEVEL. HAVEN'T HEARD BACK.

5. New Business

- Ideas for next year's conference calls/See past Board Member thoughts

- Thank you letter to retiring Board Members THIS WASN'T HANDLED. I propose getting each a copy of the soon to be released 5th version of John Krigger – it comes with a CD rom of the book. Will get a delivery in early may.
- Schedule a field inspector class for 2009 – NOT HANDLED
- New Board to provide input on what they would like to see the Alliance accomplish this year. – NOT HANDLED
- Train the Trainer discussion: Peggy will draft a qualifications document for new trainers and circulate for approval and input. Board discussed whether to email all members about training opportunity or just work with three individuals that have so far expressed interest. NEHERS would start a Training Bureau. Trainers would be tiered, starting with provisional trainer who would receive peer review, then graduating to lead status. A rate of \$80 per hour was proposed for provisional trainers even during learning period. mTHere are still some ideas to work out, like:
 - duties of a provisional trainer
 - roles and responsibilities for Lead trainer when a provisional trainer is in their class
 - format for Lead trainer to sign-off on provisional trainer to 'Lead' status
 - fee structure for Provision trainers (I think we might have tentatively said \$80), and
 - curriculum issues such as what slides and handouts would provisional raters use in class and would they be required to submit their curriculum for review before teaching as a Lead?
- HBA audit policy
- Photos for web site per Peggy's email – Peggy will solicit more
- Payment for "test" homes for rater classes (Peggy) – Board agreed to a \$50 payment per home