NORTHEAST HERS ALLIANCE

Board Meeting Minutes

August 9, 2011

Attendees for Meeting: Peter, Brian, Glenn, Eurihea, Michael Chesney, Frank, Peggy

• Approval of Minutes from Last Meeting
  o Michael/Brian/Approved

• Budget Review Update
  o Invoice from training in Springfield reduced and put on payment plan
  o Staff budgets for remainder of the year have been set

• Treasurer’s Report
  o Payroll checks will be paid by Friday and all other approved expenses will be paid once outstanding income checks have been deposited
  o Expenses to be approved of $5,274.61
    ▪ Brian/Eurihea/Approved
  o Transfer $5000 from Money Market Account to Checking Account
    ▪ Glenn/Peter/Approved (1 opposed)
  o Peggy will mail income checks to Peter until Glenn’s travel schedule is over

• Membership Report
  o 2 new associate members
  o Owens Corning responded that they don’t have funding to join as supplier member

• Rater Training Update
  o Philadelphia Training – received 2 bids – training awarded to MaGrann Associates
    ▪ Issue with online training and refunds if class is cancelled needs to be discussed with MaGrann
  o Massachusetts Training – bids are under review by committee
  o Connecticut Training - Have received no responses for training
    ▪ BER is interested if dates are rescheduled
    ▪ Training management committee will review next steps

• Manual Update
  o Funding effort – developing proposal
  o Technical Committee membership – effort to build committee for this assistance on this project

• Professional Development Update
  o EAM, ESG, & ECA – ENERGY STAR Version 3.0 training in NJ
  o ACCA Manual J & D training being worked on
  o EEM Discussion scheduled for tomorrow’s call