NORTHEAST HERS ALLIANCE

Board Meeting Minutes

February 14, 2012

Attendees for Meeting: Lois, Peter, Brian, Eurihea, Michael Chesney, Chris, Mike Browne

- Approval of Minutes from Last Meeting
  - Michael Chesney/Lois/Approved

- Treasurer’s Report
  - Total expenses to be approved: $5,473.00
    - Eurihea/Brian/Approved
  - Resolution to authorize Chase Bank accounts
    - Peter/Michael Chesney/Approved
      - Eurihea opposed

- Financial Update
  - Serra Associates has asked for an increase in pay for services
  - Motion to sign contract with Serra for 2012
    - Peter/Michael Chesney/Approved

- Membership Report
  - 2012 Dues billing
    - Almost all providers have renewed for the most part
    - Handful of independent raters have renewed
    - Need a cutoff date for renewal before we de-activate
      - End of 1st quarter
  - Supplier member
    - Retro-tec possibility still there
    - Board members can hand out supplier member brochures to vendors at RESNET conference

- Rater Training Update
  - Philadelphia Results
    - 8 students attended
  - Springfield Status
    - BER teaching next month (5 students signed up so far)
  - Other Classes
    - Eastern MA (5 students signed up so far) – April 18th through May 3rd
    - New Hampshire – June 4th – June 9th
  - NEHERS policy on promoting rating provider services in NEHERS Alliance Rater Training Classes
    - Suggestion to add “probationary ratings assistance as part of package”
    - Not included as an evaluation measure in RFP award
    - Motion to approve draft policy and implement
      - Peter/Eurihea/Approved
○ Professional Development Update
  ■ February 15 3:30 call – IECC 2012
  ■ March 14 3:30 call – Past Presidents and Founders
  ■ Additional March Call – 2nd half of RESNET Chapter 8 presentation
  ■ Future Topics
    ● RESNET CEU calls
    ● Members versus Non-members

○ Training Manual Update
  ■ Technical Committee has been formed and call will take place next month
  ■ Invite technical committee to dinner at RESNET conference

○ Membership Committee

○ Board Retreat
  ■ Will set up a doodle poll for the second and third week of April to determine date

○ Possible Conference Participation
  ■ ACI New England, Efficiency Vermont, NESEA
    ● Suggestion if possible we should have a booth at these conferences
    ● Look at past results from having a booth
  ■ Western Mass Green Consortium – Energy Charette
    ● Peggy is attending – Laurie could attend and hand out flyers for NEHERS

○ Other Business
  ■ Resolution of Appreciation for Peggy
    ● Peter/Michael Chesney/Approved – emphatically!
  ■ QAD Committee
    ● Created group in LinkedIn
    ● May have a role with manual update if QA section is added
  ■ Staff
    ● Performance Evaluation for Laurie