Minutes for July 14th, 2014 NEHERS Board

Time: 3:00 pm  Web link: https://global.gotomeeting.com/join/801830933

- **Announcement/Reminder**
  - Roll call: Jennifer Parsons, Frank Swol, Mike Browne, Doug McCleery, Emelie Cuppernell, Eurihea Speciale
  - Absent: Bruce Bennett, Tony Lisanti, Matt Dudley

- **Secretary’s Report (Emelie)**
  - Approval of minutes of last meeting
    - July, 2014
    - Motion by Mike, second by Doug, all in favor none opposed

- **Treasurer’s Report (Jennifer)**
  - Accounts payable authorization
    - Laurie’s includes training bonus
    - Lauren McFeely was paid
    - Motion to approve by Jennifer for the June charges of $8,050.06, second by Frank, all in favor one opposed.
  - Financial update

- **Training Committee (Bruce)**
  - Rater Training Update – Laurie
    - Previous training wrap-up, stats
    - Profit of $6,594
  - CAZ Training Update
    - Awarded but not announced for the classroom
  - HERS Intro Training for code enforcement – proposal not ready
  - Partnering w/ NEHERS to fill online training (EC)

- **Technical Committee (Doug)**
  - Tech committee update on the manual
  - Manual budget status
  - RESNET amendments to technical standards
    - 2 new amendments
    - RESNET Proposes Domestic Hot Water Amendment to its ANSI Standard for Home Energy Ratings
    - Continuing work on heat pump water heater discussion

- **Manual Design/Marketing Group (Matt, Mike, Laurie, Tony, Frank Swol)**
  - Proposal for online manual (TL)
  - Still waiting on a proposal?
Professional Development Update (Frank)

- Future topics
  - July – Home Energy Score (what’s happening in CT and how it is being used in the marketplace) Jane Lano(UI) & Joan Glickman(DOE)
- Ideas
  - RESNET ANSI Standard – RESNET Staff Standards Manager Rick Dixon – not having luck getting in touch with Rick, will reach out to Laurel Elam
  - Software/standards updates - AEC
  - Ventilation testing
  - New sponsor member may be interested in a webinar this calendar year

Membership Committee (Matt)

- Membership status

Communications Committee (Matt)

- Update – website, marketing plan for 2014
- Website undergoing updates – new training platform
  - Updates to NEHERS website pertaining to new training platform - Laurie

QAD Committee (Emelie)

- QAD email/hotline – announcement of updates to QA standards language
- Consistent process for complaint resolution

Code Committee (Mike B)

- NE code developments
- Consistent process for submitting documentation for code compliance
- Sheet metal board issue in MA

Other Business

- Laurie DiDonato raise structure (vote needed)
  - Jennifer made a motion to approve a $2.25/hr raise for Laurie Didonato effective July 1st 2014, second by Tony Lisanti, all in favor, none opposed
- 2014 goals and priorities:
  - NEHERS Core Strengths:
    - Monthly webinars
      - One month to make up already, but have sponsor calls to fill in gaps
    - Rater Trainings
      - Training restructuring project
      - Schedule and fill 4 classes
    - Reference/training Manual
    - Membership/sponsorship
  - 2014 bi-annual retreat – where to hold?
• NE Utilities in Berlin, CT, or Peggy’s place in Northampton, MA
• September 19th, 2014
  • Possibly combine with another event (Provider/QAD roundtable meeting)
    ▪ Projecting growth, staffing projection, using subcontractors for specialized ongoing projects
    ▪ Website maintenance, updates, etc.
  ➢ RESNET matters:

Tony has a proposal for the manual marketing project, he will send around portfolio information and the board will make a vote via email.

Eurihea made a motion to adjourn, second by Tony, all in favor none opposed.