Tuesday June 27th 1:00pm- 3:00pm

Board Meeting Minutes

Time: 1:00 pm    Web link: https://global.gotomeeting.com/join/122221509

Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.
Dial +1 (805) 309-0033
Access Code: 122-221-509
Audio PIN: Shown after joining the meeting
Meeting ID: 122-221-509

❖ Roll call: Tony Lisanti, Peter Hubbe, Jenn Parsons, Frank Swol, Doug McCleery, Emelie Cuppernell, Bruce Bennett, Mark Newey, Mike Browne, Betsy Ames
   ➢ Present (quorum = 5): Doug McCleery, Frank Swol, Emelie Cuppernell, Betsy Ames, Tony Lisanti, Mike Browne
   ➢ Absent: Jenn Parsons, Peter Hubbe
❖ Meet tomorrow? Emelie, Jenn, Doug (2-3), Bruce (1-2), Tony, Mark

❖ Announcement/Reminder
   ➢ Annual Board Retreat
   ➢ Greenbuild Marketing Partnership
      ▪ 2 discounted three-day passes for $425 each
      ▪ November 8-10
      ▪ Mike doing a plug during webinar
      ▪ Banner is on the website, and been on the email blasts

   ➢ Update - Uniform Energy Factor “UEF”
      ▪ New conversion process, no real work-around yet
      ▪ REM wants an EF, the AHRI will list a UEF – BEWARE
         - Brian C brought it up to the list serve, no work-around yet, you can convert from UEF to MEF but not to EF
         - Doug sent out a list, the ES products listing still has the EF listed, Don swift from ClearResult circulated, only for Gas units, not electric, originally from AHRI
         - REM: Enter in the EF, soon AHRI will only list UEF
         - Right now there is no work around, RESNET needs to update their reference home to list UEF instead of EF
         - For now try to get old specs from distributor or ES or elsewhere

   ➢ Betsy will be away from July 24-28 and Aug 28- Sept 1
   ➢ Jenn accepting new position with National Grid, may not be able to continue on Board
Secretary’s Report (Jenn Parsons)
- Approval of Minutes
  - May – Retreat
  - Tony made a motion to approve May minutes, Mike seconded, all approved

Treasurer’s Report (Mark Newey)
- New Bank Account
- Financial update
  - Accounts Payable
    - Motion by Emelie, second by Doug, $18,685.24 approved for May, none opposed, all in favor
  - Compilation Report
  - We need a new debit card in Betsy’s name. She is currently using Jenn’s card.
    - Mark is not sure if he has the ability to get a new one. Mark will call by June 23rd to find out process forward.
  - Issues with Authorize.net
    - Mystery charges were the finance charges for using the system
  - Mark has News 😊

New Board Member
From the By-laws:
For officers:
“Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by a majority vote by members of the Board of Directors for the unexpired portion of the term.”

For Board Members:
“Vacancies. If a vacancy occurs on the Board for any reason, the position may be filled by the Board (preferably with a Member from the same membership category) until the next annual election, at which time the person filling the vacancy may be eligible for nomination as a candidate to stand for election for the remainder of the term of such position, if any. Service to fill a vacant position on the Board with a term remaining of less than one year shall not count toward the limitations on eligibility to serve as a Director.”

Need someone by October 2017 to serve remaining term October 2017 – December 2018

Treasurer Responsibilities:
- Half to full day/month depending
- Needs to happen on a schedule and not something that can slide
  - Review monthly invoices and paying checks (2-3 hours/month)
- Follow up and related communications (2 hours)
- Executive Committee meeting (1 hour)
- Random card and account management (1-2 hours?)

Who ran last time for the Provider that was not elected
  – Rick Wertheim, United Way of Long Island

1) Ask Mark if someone at CET can take his place – Emelie will ask Mark
2) Ask Rick Wertheim if he is still interested – Emelie will email Rick if we don’t hear of a CET candidate by July 7th
3) Email all other providers
   - BER?
     — CET – Someone to take Mark N’s place?
   - Clear – Mark H tried to find replacement
   — EAM
   — ERM
   - VEIC
   — PSD
   — Magrann
   - UWLI
   - HET
   — GDS

Chris Mazzola - ran last time for Rater slot, with ERM

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<th>Term expires</th>
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Jenn is in Associates – Jenn has a counterpart Nick Jones, with EverSource, maybe he is interested
Current associate members 29 (individual and sponsor), many are complimentary student members

At least 5 Provider Rater Training Provider Program Associate

❖ Standards Committee (Doug McCleery, Frank Swol)
   ➢ Update
   ➢ Doug sending an email to Betsy to nifty all members about the new UEF
   ➢ Infiltration credit in ASHRAE 62.2. 2013
     ▪ Does this have an impact on HERS?

Next Standards call – July 11th at 11am, Frank cannot make it, and neither can Doug
   - New meeting July 6th at 11am, combining manual meeting at this time
     o UEF
     o New Interpretation
     o Manual stuff

❖ Training Management (Bruce Bennett)
   ➢ Spring Training
     ▪ Profit Report?
     ▪ Online (PSD) May 1st - May 12th
     ▪ Classroom/Field (BER) May 15th – 9th, Fitchburg

   ➢ Fall Training
     ▪ Sept 11-22 online/ Oct 2-6 classroom in Manchester, NH
     ▪ Current Registrants: 0
     ▪ Deadline for final registration for training got bumped up a week to August 22nd

   ➢ SIM practical webinar
     ▪ Has anyone checked out the new interface?
     ▪ Is the training still relevant?

   ➢ Group proctoring- dates are being rescheduled for the following ($75mem/$100non-mem):
     - Hadley, MA
     -Orange, CT
     - Westborough, MA
     - Manchester, NH
     - New York- not scheduled
     -New Jersey- not scheduled

   - Potential Code Official Training
Next Step:
- Bruce will contact Bill Nash.
- Then an NEHERS meeting will be set up between the Codes and Training Committee members

❖ Manual (Mike Browne)
- Follow up on cost of manuals, printing & assembly and other possible options or pricing structure?
- Looking to get a parallel section in the manual for Ekotrope by Ekotrope for free

❖ Professional Development (Frank)
- January — No Webinar
- February 8th, 3-5pm — RESNET Practical Simulation Exam Prep and Overview
- March 9th, 3:30-5pm (Jen) — Brief overview of Programs throughout NE
- April
  - April 5th — Practical Simulation
  - April 12th — Peter Hubbe — Smart Devices
- May 24th — Liang Gwee, Owens Corning Insulating Systems, LLC
- June 8th — Grade I Insulation Installation: Why Builders Should Care - with Jordan Doria of NAIMA/Insulation Institute
- July 19th — Impact of Moisture Infiltration and Ventilation in the Northeast - with Doug McCleery of MaGrann Associates
- August — Skip
- September — Bruce Bennett? Is there a plan?
- October — Mike Browne — some sort of prelude to the GreenBuild conference
- November — Tony Lisanti
  - Kevin Rose — Energy Codes and Zero Energy Buildings (RESNET)?
- December — Meet the Candidate
- Other Ideas:
  - RESNET MF SC (late 2017)
  - (BER?) Phius? Duct testing?
  - Bill Sphoon said he would do another one
  - NEHERS Survey on NE Programs – PSD

❖ Membership/Communications (Emelie)
- JMC — letters resent for 2017 — funds in process
- Betsy completed Program updates on the website
  - Language for non-members ok?
  - “Programs that are members of the NEHERS Alliance have their information visible to the public”
- Tweaks to website
- Survey from PSD, Slides for Website
- Retrotec is becoming a sponsor member again this year, they are willing to spotlight NEHERS in one of their webinars, would anyone like to represent us?
- not sure when this will be
Sending letters to participants of March webinar with new fee structure now that updates are done

Fee Structure 😊😊😊

- Suggested donation based on $0.80 per rating or the 4 tiers of membership:
  - Bronze ($500-$1,000), Silver ($1,000-$2,500), Gold ($2,500-$5,000), Platinum ($5,000+).

Training website updates are in progress.

July will send half-off renewal letters.


1) We have the NEHERS Manual
2) We are up to date on RESNET Standards and provide feedback to RESNET on Standards (Standards Committee)
3) Highlight membership

- **Energy Code Committee** *(Peter Hubbe)*
  - Update

- **Other Business**
  - Political Climate
  - Connecticut Energy Efficiency Fund - Funding Update from Tony (Attached)
  - We can send this out as a resource for how to get in contact with CT legislator for those interested.

- Nominations Committee Soon
  - Tony Lisanti and Jenn Parsons roles are up for election.
  - Doug and Frank are allowed to re-run.
  - We need to find 4 candidates for these slots.

Frank made a motion to adjourn 3:05pm Seconded by Emelie